

SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**INDIRA GANDHI KALA MAHAVIDYALAYA,
RALEGAON**

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Indira Gandhi Kala Mahavidyalaya is located at the outskirts, around 2 km away from Ralegaon locality, surrounded by rainfed agricultural land. The campus area is around 4.02 acres. The built up area is admeasured around 22965 sq. ft. (2133.5183 sq. meter) having length nearly 32 ft. from east, 200 ft. from west, 250 ft. from north and 30 ft from west. The open space within campus is around 152146.2 sq. ft. (14134.8417 sq. meters). The east side of campus is restricted by the natural stream while the south is restricted by adjacent irrigation canal. The west side of the campus is lined by adjacent rainfed agricultural land. The north side is lined by Ralegaon- Wali Nagar Government Road. The college has been started to cater the need of higher education to the rural students in Ralegaon and nearby area located in the Tribal dominated Vidhansabha Constituency. The students are mostly from marginal socio-economic background. The college is multifaculty coeducation institute.

Late Chindhuji Laxmanrao Purke Shikshan Prasarak Mandal, Yavatmal

The founder President Prof. Vasantrya C. Purke, Former Minister and Ex. Deputy Speaker of Legislative Assembly, Maharashtra, established the Late C. L. P. S. P. M. in 2001 for the noble cause of poor wards from the tribal dominant region, their development and upliftment.

The notion na *hi jñ?nena sad??am pavitram vidyate* in *Bhagawat Geeta* enshrined in emblem of the governing society, always inspire us in academic domain at the college level.

Vision

To quench the thirst of knowledge in higher education to the tribes and to offer academic ambience. •

Mission

- To impart updated knowledge to the students.
- To produce responsible citizen through value based co-curricular activities for nation building.
- To produce competent youth capable of employment, self- employment leading to contribution towards nation development.
- To cater the needs and requirement of the Stakeholders.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Leadership is dynamic and management is participative.
- Well equipped Laboratories for Physics, Botany, Zoology, Chemistry Geography, Music, Home Economics.

- Well equipped Library with CDs, VCDs, for students.
- Gymkhana Hall with indoor game facilities.
- Large spacious playground.
- Qualified teaching faculties and five teachers with Ph.D.
- Increasing numbers of students in the college specially girls students.
- Pleasant relationship among the members of college staff, students and parents.
- Multipurpose Hall.

Institutional Weakness

- Office automation.
- Limited revenue generation due to economical constraints.
- Lacking of regular staff.
- Lack of language skills among students due to socio-economic background.
- Placement Cell needs to be strengthened.

Institutional Opportunity

- Post-graduate courses in the faculty of Arts and Science can be introduced.
- Short term Courses relative to agriculture and agro-based work.
- The institution may provide quality education to tribal rural region.

Institutional Challenge

- Placement cell with collaboration of employment sector.
- Keeping pace with the rapid change in higher education.
- Alumni financial contribution due to weak socio-economic background.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution follows university syllabus and prospectus in implementing university syllabus. The institution has devised a proper planning for the effective implementation of curricular activities through Teaching Learning Evaluation committee. For it, the annual plan is worked out in the daily academic diary.

Cross cutting issues have been introduced in the syllabus (like gender, equality, human values & professional ethics). Supplementary enrichment programmes and value added courses are organized. There is an effective feedback procedure to collect the feedback from the various stakeholders.

The faculties conduct class tests, unit tests, terminal exam, seminars etc. The teachers of different subjects evaluate answer books and declare results. Teachers in class rooms show answer books to students and resolve their doubts and confusions. Results are announced regularly and maintained by the College Examination Committee. The lectures, seminars, workshops, quiz- contests, Group Discussion are also conducted for the

benefit of students. For the enrichment of curriculum, the foundation certificate courses in various subjects are designed and introduced from the academic session 2016-2017 for the students from this tribal dominant region. The educational excursion, seminar are also conducted for the students. The institution has introduced students' feed-back system and feedback analysis is furnished and the same is taken for discussion in Staff Council meeting and addressed to the governing body and competent authority of affiliating university for further processing. For this purpose, a questionnaire has been given to students and their feedback have been collected and analyzed.

Teaching-learning and Evaluation

Teaching and Learning process has been strengthened in the institution. The College offers wide access to the students from different socio-economic and cultural educational backgrounds. The Classrooms and Laboratory facilities are well established. The disadvantaged classes and backward community of the society are admitted in tune with the vision and mission of the Governing Body. Students of all categories, SC, ST, OBC and women are admitted in the college. The teaching faculties are highly qualified and well experienced. College has the continuous assessment mechanism through Teaching Learning and Evaluation Committee. The Learning outcomes of all the Courses and Programmes are identified.

The College, being the youngest and recent college in the Ralegaon, HSC students of Arts and Science aspires to get admission. The institution appoints guest lecturers on temporary or adhoc basis to compensate vacancy of teachers lying vacant due to governmental policy about non-recruitment. Teachers participate in seminars and workshops, refresher and orientation programme. Students are involved in academic and extra-curricular activities of the college. Remedial Classes are conducted in the college. Attendance of students is properly maintained. Alumni association, NSS Unit, Library, Subject contribute to enrich the academic and extension activities. The cross cutting issues like health awareness, gender sensitivity, environmental issues are integrated in the syllabi by the affiliating university which in turn, helpful to address these issue to the students.

Research, Innovations and Extension

The College supports the Research and Extension activities and it is evident through the number of Research Paper publications. Our institution has one supervisor for Ph.D. and M. Phil. degree of the affiliating university. The faculty members have published number of research papers in the journal of national and international repute with ISBN/ISSN Numbers. The college faculty members have contributed chapters and units in text books. The activities of NSS, cleanliness drive, tree plantation, '*swacchata pakhwada*' etc. cultivate moral, ethical, social & socio-cultural values among the students. All these activities are useful to sensitize the students to understand the community issues, gender disparities and social inequity etc. It also helps to inculcate values and commitments towards the society. The extension activities enable our students to face challenges of present days of globalization.

The College has infrastructure, laboratories and library with internet facility. The college has a functional research committee to look after the research and research culture in the college. Some of teachers are invited for guest lectures, invited talk. The guest lecture and seminar have been organized in different departments of the college. The teachers are encouraged to participate in seminars, workshops, conferences, orientation and refresher programme. Two faculty members are doing Ph.D. research. The institution is conscious about social obligations and contributed to blood donation, cleanliness, health and hygiene, legal literacy etc. through NSS.

Infrastructure and Learning Resources

The College has own building situated in Ralegaon. Adequate learning resources and Infrastructure facilities are created in the College. Enrolment of student in the college is increasing, therefore, updating and augmentation of infrastructures are done with the financial aid from parent body as per requirement. College has enough infrastructures to conduct curricular, co-curricular and extra-curricular activities in the campus with play ground facilities. ICT facilities are sufficient as an additional teaching and learning aids which are made available to the students. The maintenance of the College facilities is regularly done by the concerned college committee and governing body.

The college has presently 14 class rooms, girls common room, NSS office, IQAC cell, staff room, spacious library, multipurpose hall , lavatory and toilet block, administrative office, meeting room, Department of Physical education, canteen, guard room. The college has well equipped laboratories for Physics, Chemistry, Zoology, Botany, Geography, Home Economics, and Music. The college has sufficient facilities of sports and large play ground. Different committees put its effort to look after facilities and infrastructure of the college. Clean and hygienic water supply is ensured and cleanliness is specially taken care of. Toilets and bathrooms are cleaned regularly. The college with the help of Department of Botany is developing Botanical garden.

Student Support and Progression

The Grievance Redressal Cell, Career Employment Exam and Guidance Committee, Anti-ragging Committee, IQAC, ICC, RTI along with the various committees are working for the betterment and progression of students. Career and counseling cell is functional and organize various activities pertinent to competitive examination guidance, test examination, quiz contest in Zoology, guest lecture etc. for the benefit and betterment of the students. Government Scholarships and Freeships are provided to the needy and eligible students as per the existing rules and regulation. Students are given concessions and scholarships as per government policy. Remedial coaching is conducted for those who lag behind in some subjects/courses. NSS Unit arranges various activities for the all-round development of the students. Various activities and events are conducted for the students to enhance subject related information and participation in extracurricular programmes.

The institution publishes its prospectus containing details rules, regulations and related information and makes it available to all students. It is uploaded on institutional website which gives institutional information, guidelines for admission, fees details, scholarship, resources and relevant information. Admissions process is executed as per the existing guidelines issued by the affiliating university and reservation policy of state government. The NSS Unit organizes different activities for students' awareness, involvement and empowerment. The activities such as book exhibition, student council, subject societies, group discussion, project assignment etc. are organized in the college for the betterment of the students. Students actively take part in plantation and green movement in the campus organized by NSS and Department of Botany.

Governance, Leadership and Management

College tracks the need for the Best Quality standards through the regular follow-up with the Management for all the stakeholders of the College with keeping student on the top priority. The leadership is provided by the Management to implement the various College activities. The participative Management is also observed in the decision making procedure.

The recruitment policies, procedures, rules and protocols are followed through the appropriate mechanism. The planning of the allocation of the financial resources is done. There is transparency in these fields. The Internal Audits are conducted at regular and subjected to External audit. The management works on its plan through its faculty members and other available resources for the benefit of students. The quality, policy and plans are implemented by collective administrative plan which includes the Principal, Head of Departments, IQAC Coordinator and members. There is a close interaction between Principal, Head of Departments and other bodies concerning the institutional problem and issues.

The staff council of the college meets twice in a year to invite suggestions on developmental issues. The institution has a feedback mechanism to get students and staffs feedbacks and subject to analysis. The college staffs are encouraged to take part in seminars and workshops.

There is an Internal Quality Assurance Cell working in the college since its formation and working on the academic audit mechanism in the college. The IQAC tries to inculcate the Quality Benchmarks in Academic and Administrative Aspects.

Institutional Values and Best Practices

As the college is located in the tribal dominant region and students are from the nearby villages mostly belong to backward community as SC/ST/OBC and economically weak which increase the responsibility upon us as an institution and governing body. Therefore, it is our responsibility to bring them in mainstream of national education. The effort and attempt in this direction resulted into enrollment of just 51 students in opening year college in 2009-10 to 732 in 2017-18.

College displays sensitivity towards Environmental issues and College tries to follow the green initiatives on the College campus. No vehicle day, use of environment friendly resources, paperless activities, cleanliness drive, tree plantation and other initiatives are undertaken to support the Green Initiatives. The Department of Botany with NSS unit supervises plants and saplings plantation inside the campus. Students are made aware of tree plantation. Students are encouraged to come to college by bicycles. The campus is plastics and polythene free zone.

Everyday, at 11:40 A.M. the national song is sung and Preamble of Indian Constitution is scored by students and staff as an excellent practice with respect to Responsible Nationals.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Indira Gandhi Kala Mahavidyalaya, Ralegaon
Address	Indira Gandhi Kala Mahavidyalaya, Ralegaon, Kalamb Road Ralegaon, District Yavatmal .
City	Ralegaon
State	Maharashtra
Pin	445402
Website	WWW.igkmralegaon.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Girish C. Kamble	07232-252939	9881443781	07232-244753	igkm490@gmail.com
IQAC Coordinator	Rajesh V. Barde	07202-202533	9890200041	07202-202503	rajeshbarde1976@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	15-07-2009

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition

Under Section	Date
2f of UGC	
12B of UGC	

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Indira Gandhi Kala Mahavidyalaya, Ralegaon, Kalamb Road Ralegaon, District Yavatmal .	Semi-urban	4.02	2134.29

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Physics	36	HSC	English	360	118
UG	BSc,Chemistry	36	HSC	English	360	277
UG	BSc,Mathematics	36	HSC	English	360	118
UG	BSc,Botany	36	HSC	English	360	159
UG	BSc,Zoology	36	HSC	English	360	159
UG	BA,English	36	HSC	English	560	455
UG	BA,Marathi	36	HSC	Marathi	560	455
UG	BA,History	36	HSC	Marathi	560	211
UG	BA,Geography	36	HSC	Marathi	560	166
UG	BA,Economics	36	HSC	Marathi	560	175
UG	BA,Home Economics	36	HSC	Marathi	560	116
UG	BA,Political Science	36	HSC	Marathi	560	236
UG	BA,Music	36	HSC	Marathi	560	88
UG	BA,Sociology	36	HSC	Marathi	560	211

UG	BSc,Certificate Course In Basic Fundamental Chemistry	12	HSC	English	120	50
UG	BSc,Certificate Course In Basic Concepts In Physics	12	HSC	English	120	28
UG	BSc,Certificate Course In Basic Concepts For Graduate Level Mathematics	12	HSC	English	120	28
UG	BSc,Certificate Course In Basic Of Biology	12	HSC	English	120	22
UG	BA,Foundation In Grammar And Softskills	12	HSC	English	220	65

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				23			
Recruited	0	0	0	0	0	0	0	0	11	0	0	11
Yet to Recruit	0				0				12			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	5	0	0	5
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3
Recruited	3	0	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	0	0	4
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	5	0	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	9	4	0	13

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	63	0	0	0	63
	Female	130	0	0	0	130
	Others	0	0	0	0	0
UG	Male	270	0	0	0	270
	Female	462	0	0	0	462
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	17	18	22	29
	Female	24	32	32	40
	Others	0	0	0	0
ST	Male	37	46	43	44
	Female	42	55	57	67
	Others	0	0	0	0
OBC	Male	66	54	74	86
	Female	102	143	178	215
	Others	0	0	0	0
General	Male	9	4	5	8
	Female	20	14	8	16
	Others	0	0	0	0
Others	Male	9	15	13	26
	Female	20	28	31	38
	Others	0	0	0	0
Total		346	409	463	569

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 7

Number of self-financed Programmes offered by college

Response : 6

Number of new programmes introduced in the college during the last five years

Response : 0

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
569	463	409	346	237

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
432	372	366	317	226

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
68	47	27	21	12

Total number of outgoing / final year students

Response : 175

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
30	23	23	18	19

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	11	11	1	1

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	13	13	13	11

Total experience of full-time teachers**Response : 63****Number of full time teachers worked in the institution during the last 5 years****Response : 12****3.4 Institution****Total number of classrooms and seminar halls****Response : 15****Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
7.61533	5.69054	17.03289	6.14371	5.32873

Number of computers**Response : 22**

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.1796

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.013884

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

- The syllabus of the subject is prescribed by the affiliating university.
- The overview of syllabus is discussed in the classroom during theory period. The unit wise brief explanation is given to students for the broad concepts of the points incorporated in the syllabus. The particulars and details of the syllabus are available in central library.
- Proper allotment of the work load among the faculties after commencement of the academic session.
- The annual plan and personal time table of the theory and the practical schedule is worked out by the concerned teacher in the academic diary.
- The period to period documentations and information with respect to topic taught in the class and experimentation executed during the practical schedule is documented and recorded in the academic diary.
- The academic diary is updated daily and the same is checked and signed by the Head of Department and Head of institution at regular intervals.
- The midterm departmental report about teaching, learning and evaluation is submitted to the teaching learning evaluation committee.
- The departmental meeting is conducted to review and discussed about departmental teaching and allied work at regular intervals/periodically.
- Faculties use all the teaching aids and resources available in the institute for the effective understanding and perception of the students during the direct contact teaching hours.
- Study material and hand written notes are circulated among the students as additional learning resources.
- Optimal use of teaching aids during theory and practical session.
- Use of computer mediated teaching method.
- Regular checking of practical record after completion of experiment.
- Allotment and distribution of home assignment and project assignment among the students.
- Periodical internal assessment is executed in order to improve the performance of student in term of unit test, seminar etc.
- Time table committee takes care of designing time table after detailed exclusive discussion with faculties in the meeting.
- College encourages the teachers to attend curriculum designing workshops as and when possible with opportunity.
- College takes feedback from the students, teachers, stakeholders and alumni and specific suggestions/recommendations about the curriculum and analyses; the same is addressed to the competent authority of affiliating university.
- Teachers use models, specimens, charts and soft copies, power point presentation.
- College has well equipped laboratories for all the departments.
- The record of the various activities such as marks obtained in the unit test, seminar, assignment and

project assignment is retained in the department for internal evaluation and assessment of the students.

- Internal assessment examination, seminars, workshop, study tours and class tests are conducted as per rules of affiliating university.
- The college encourages the teacher to participate in workshops, seminars, Orientation programme, Refresher course and conferences.
- College has introduced certificate courses in different subjects at college level for the students, as students are socio-economically backward and educationally weak.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 5

1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	00	00	00	00

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 0

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years**Response:** 71.43

1.2.1.1 How many new courses are introduced within the last five years

Response: 5

File Description**Document**

Details of the new courses introduced

[View Document](#)**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 10.53

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 2

File Description**Document**

Name of the programs in which CBCS is implemented

[View Document](#)**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 5.73

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
163	00	00	00	00

File Description**Document**

Any additional information

[View Document](#)

Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs

[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

A description of courses which address Gender, Environment and Sustainability, Human Values and Professional Ethics

- The list of core courses

The college follows the curriculum prescribed by Affiliating University. As the Affiliating University has integrated the cross cutting issues in syllabus relative to Gender, Environment, Human Values and Professional Ethics which enable the institution to address these issues to the students from the awareness point of view. The details of the said issues in various units in the curricula are as under mentioned. The following units in core subjects related to cross cutting issues are enlisted accordingly in faculty of Arts and Science.

Environment and Sustainability:

B.A.& B.Sc.: One of the core subject Environmental studies has been incorporated as mandatory in the syllabi for B.A. II and B.Sc. II, and emphasized to qualify the examination and completion of project report for clearing the second year examination. It addresses the environmental issues effectively to the students regarding unsustainable to sustainable development, conservation, importance of rain water harvesting, environmental ethics, climate change, global warming, wasteland reclamation, environment protection act, wildlife protection act, renewable and non renewable sources and use of alternate energy, ecosystem and its types. Biodiversity, values of biodiversity regarding social, ethical, esthetic and optional value. Threats to biodiversity, conservation of biodiversity, solid waste management, disaster management etc.

In B.A.III core subject Economics addresses about natural resources and economic development, population and environmental linkage, property right approach to environmental problems. Prevention, control and battlement of pollution legislation.

B.A.II (Sociology) comprises issues relative to ecological degradation, environmental pollution etc.

B.Sc. II (Biology) units about conservation, types of conservation, biodiversity. The renewable sources of energy are incorporated in the syllabus of B.Sc. part II in Physics course also. The ecology and ecosystems is prescribed in syllabus for B.Sc. part III Biology.

Human Values and Professional Ethics:

B.A.II (Sociology) addresses human value relative to various social values as white collar crime, suicide, corruption, drug addiction, terrorism, problems in nation building and national identity, changing nature of tribal society, poverty, meaning of norms, classifications of values and importance of values.

B.A.II (Economics) briefed about Human Ethics. Some of the topics in the syllabi of the History give historic accounts relative to cross cutting issues such as significance and importance of women in society and active participation of girls/ women.

Gender:

In B.A.-II (Sociology) course some of the topics/ points are relative to Gender in-equality, changing status of women, Dowry, domestic violence against women are prescribed in the syllabus.

College also shows enthusiastic and active participation in some of the cross cutting issues like tree plantation drive, girl students involvement in the blood donation programme (Women day), Awareness about enrolments of voters, Awareness and enrolment of girls students from rural area in higher education.

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 1

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 1

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 74.59

1.3.3.1 Number of students undertaking field projects or internships

Response: 546

File Description	Document
Institutional data in prescribed format	View Document
List of students enrolled	View Document

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4)

Alumni 5) Parents For design and review of syllabus semester wise/ year wise

A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description

Document

Institutional data in prescribed format

[View Document](#)

List of students (other states and countries)

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 52.99

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
569	463	409	346	237

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
864	744	732	720	720

File Description

Document

Any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
432	372	366	317	226

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

In the beginning of the academic session, college conducts the exam on previous knowledge of 11th and 12th. On the basis of evaluation, slow learners and advanced learners are identified; thereafter college organizes following programmes for them as under

Special programme for slow learner

- Remedial classes are conducted to assist the slow learners to overcome the difficulties in the academic.
- Teaching Faculties have frequent interaction with the students even after direct contact class hours and further they are motivated by providing additional learning resources such as text books and question papers of previous examinations of University.
- Tutorial for problem solving session.
- The Institution analyzes the academic performance of the students through monthly/ mid-term tests, seminars, assignments, practical tests and university exams every year.

◦ **Special programme for advanced learner**

- The books, study material are provided to advance learner moreover, discussion about subject topic, counseling, coaching is arranged for them by the teacher.
- Assignment progression is also monitored and assessed from time to time.
- These advanced learners are boosted to participate in intercollegiate/ interuniversity competitions like seminar, quiz, debate, essay, etc.

- Career counseling committee provides them information regarding perspectives, prospective opportunities in higher studies, competitive examination and employment area.
- Teachers recommend reference books, educational videos, PPTs and web resources.
- Certificate course broaden basic concept in the subject.

2.2.2 Student - Full time teacher ratio

Response: 29.28

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

Response: 00

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The practical schedule and experimentation is prescribed and introduced in the syllabi of subject Physics , Chemistry , Zoology , Botany, Music , Home Economics, Geography enable the student for active mode of learning . Viva-voce and internal assessment enable the student as participative learning besides lecture method. This various learning methodologies help the student to develop and improve their academic profile. The teachers are actively engaged in academic process for the betterment of the student in the academic performance moreover, they are playing significant role to shape the academic side of the student. The educational excursion and project assignment are designed and organized for the active participative learning and their involvement in the teaching learning process. The home assignments of the corresponding subjects are allotted to the students by the teaching faculties. The seminar and group discussion are arranged to increase the students involvement in the learning process. The practical session is included in the time table schedule for the demonstration of the experiments followed by student performance. All these activities offer participative learning of the student which in turn, enhances the learning experience of the students. The tutorials are prescribed by the affiliating university in English, Physics and Mathematics. The college publishes annual magazine, offering platform for students to develop independent thinking and self expression. We also encourage our students to participate in various

intercollegiate competitions to develop leadership quality among them. The N.S.S. unit plays very important role to develop all-round personality of the students. Institute encourages staff and students to publish their articles, poems and other creative writings in college magazine. Interaction of students with alumni is arranged to inspire them for choosing the career options. Student is the backbone of any educational institution. It is the student's personality, which speaks of the quality of education he has received. Our institution always tries to achieve maximum-involvement of the students in teaching-learning process. Teachers use question-answer method in lectures and students get the opportunity to participate in the classroom. To make learning more student centric, the college practices following activities wherein students are involved directly –

- a) Wallpaper and poster presentation,
- b) Group discussion,
- c) Educational tours and excursions,
- d) Formation of 'Abhyas Mandal'/ student association in various subjects,
- e) Guest lectures and seminars,
- f) Sports activities and competitions,
- g) Cultural activities like social gathering,
- h) NSS activity and
- i) Projects, essay writing and rangoli competitions.

Apart from above mentioned activities, the college also includes student representatives in various college committees. College library has a wide collection of reference books, textbooks, books on general and specific topics, books on competitive examinations, literature etc.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 36

2.3.2.1 Number of teachers using ICT

Response: 09

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 24.4

2.3.3.1 Number of mentors

Response: 30

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Following are the means, mode and facilities available for the faculty for effective teaching: The faculties use both conventional and modern teaching methods. Every faculty is encouraged to use ICT (computer mediated teaching) based teaching. Besides this, the faculty members use material available on internet such as you tube video. Allotment of the project assignment in various subject enable the students to participate in creative learning.

E-learning material are downloaded and made available to the students to widen their learning potential. E-books and power point presentations available on the internet are downloaded, used and made available to the students. The information about different educational and academic website addresses, study material freely available on the internet is given to the students. The various additional books other than prescribed by Affiliating University, on the subject are housed in the central library for the additional teaching learning.

- Use of LCD-projector during direct teaching contact hours.
- Extensive use of computer mediated teaching, seminar etc.
- Organization and arrangement of guest lecture.
- The faculty members are allowed to attend the various programmes /workshops including Orientation, Refresher to enhance subject information which is useful in the teaching learning process in institution for students.
- Organization and arrangement of study tours for direct learning.
- The college has a central library with sufficient books and journals, which enables them to enrich subject knowledge.
- Some laboratory experiments are demonstrated through computer mediated videos.
- Faculties and students avail opportunities for attending conferences and seminars in various colleges.
- Extra-curricular activities are emphasized to enhance cultural, moral and aesthetic perception.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 55.66

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 19.24

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	03	03	00	00

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience of full time teachers in number of years

Response: 2.52

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 25.15

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	01	00	01	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Our college is affiliated to Sant Gadge Baba Amravati University. Therefore College follows guidelines issued by the University. The Major Evaluation reforms introduced by the University at its level are as follows.

- Centralized spot evaluation of examination answer books at Affiliating University.
- Viva-Voce is introduced in the syllabus for B.A. and B.Sc.
- University provides photocopies of the answer book and facilities of revaluation.
- Introduction of internal assessment system based on unit tests, assignments, seminar, projects, study tours etc.
- Introduction of semester pattern.
- Introduction of objective questions in question paper.

The college ensures implementation of these reforms by:-

- Communicating these reforms to the students through notices.
- Attendance of the students for theory and practical session is evaluated.
- Conduction of unit test/class test after completion of unit.
- College conducts common test examination every year.

- Allotment of seminar to the students and student's performance is evaluated.
- Projects are given to the students, subject to the evaluation.
- Home assignment is given and it is evaluated to deduce students performance
- Arrangement of group discussion by some department
- The schedule of theory, practical examination is displayed on the notice board.
- Practical session is regularly conducted and practical records are checked regularly
- Conduction of the practical examination and evaluation of answer book.
- Submission of the duly filled-in API/PBAS by teaching faculties to the screening committee for screening and verification of the API/PBAS score.
- Confidential report furnished by non-teaching faculties
- Reviews of the status of syllabus in the staff council meeting
- Organization of staff council meeting for reviews of academic affairs
- Internal assessment of the students is done as per university directions.
- As per University directives dates of examinations are conveyed to students.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment is important aspects of the college and the college undertakes transparent and robust mechanism.

- Head of the Department monitors internal assessment throughout the year.
- The record of the internal assessment is maintained by the respective departments.
- The record of the student attendance is maintained by the departments and faculty.
- The performance of the students in class test and unit test is communicated to the students.
- The valued answer books of the unit test and class test are given to the students maintaining transparency.
- The question paper of the class test and unit test is retained with the department along with the evaluated report.
- The doubts and confusion regarding test is attended and eliminated by the faculty.
- The performance of the students in the seminar is documented in the departments along with the evaluated report.
- The project assignment is evaluated and marks gained by the students is displayed on the notice board.
- Home assignments submitted by the students are evaluated and mark obtained in the assignment is displayed on the notice board and retained in the department. The valued home assignments are handed over back to the students.
- The college runs a Guardian-Teacher scheme which monitors the performance of the students.
- Special examination committee is constituted in college to look after college examinations. It maintains the whole record of question papers, mark sheets, attendance etc.
- Evaluation process is kept transparent.
- Conduction of the competitive test examination and the mark obtained by the students is displayed and prizes are given to the first three toppers.
- Students get an incentive marks for participation in inter collegiate & inter university tournaments. They are also entitled to incentive marks for participation in NSS, Sport and cultural activity as per

the Affiliating University

- Due attention is given to slow learners by counseling.
- Practical examination and oral examination are conducted as per University guideline and directive.

Transparency is maintained in the evaluation process.

File Description	Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- The college follows the guidelines issued by Affiliating University.
- Examination related grievances are subjected to the procedure prescribed by Affiliating University.
- Rebottling and revaluation mechanism at university level is available for the students as per university guideline and directives.
- As far as grievance regarding the evaluation of answer book in university examination, students can directly approach to Affiliating University and can obtain photo copy of the answer book for revaluation as per the university rules.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college plans and organizes the teaching-learning and evaluation schedule as follows.

Academic calendar:

- Within the frame work of academic calendar issued by the university is honestly followed by the institutions.
- The academic calendar includes various academic activities such as teaching and learning process and admission/examination.
- The 180 days and more, if possible are exclusively given for teaching learning process.

Academic plan:

- Regular time-table is notified for the students and the teachers on the day of commencement of the academic session.
- Each department prepares its own annual plan which includes regular teaching and co-curricular activity as guest lecture, educational tours, seminars, class test etc.
- Every teaching faculty workout their annual teaching plans.

- Daily academic diary is maintained related to teaching learning process.

Teaching Learning Process:

- Teaching learning process is followed accordingly annual teaching plan.
- Every teacher prepares his own teaching plan and executes it accordingly.
- Teaching learning process includes direct contact classroom teaching hour, laboratory practical session, experimentation etc.
- Co-curricular activities comprises study tours, field visits etc.
- Academic dairy is well maintained and documented properly by the faculties.

Evaluation process:

- Every teaching faculties conduct evaluation process to assess the student performance and outcomes of teaching learning process.
- The entire assessment process is as per university internal assessment scheme.
- The co-curricular activities relative to the teaching learning process such as assignment, seminar, project etc. are evaluated.

Workload distribution:

- The workload is distributed among the faculty in departmental meetings in the beginning of the academic year as per the norms and guidelines of the Affiliating University and existing rule and regulation.
- Departmental workload as well as the individual workload is submitted to college office.

Departmental meetings:

- Departmental meetings are held regularly to discuss academic activities, planning, organization and implementation of activities in the department.
- Record of these meetings is maintained by the department.
- Review of the syllabus completion is discussed and evaluated.

Syllabus completion reports:

- Syllabus completion reports and status of the syllabus related to the teaching learning process is submitted to the teaching learning evaluation committee.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- To develop the communication skills among the students.
- To address human values and ethics.
- To creates awareness about the environment issue and sustainable development.
- To develop competency and proficiency with respect to present scenario.
- To channelize the rural youth into the national main stream of education.
- To develop and inculcate the scientific temperament and logical attitude.
- To tap their potential and encourage them to prepare for their future career.
- To prepare the students to face new challenges in life successfully.
- The institute concentrates on the assessment and documentation with respect to teaching-learning process, reflecting students' performance and standing in the academic, which help student to improve them.
- The institutional vision and mission are subjected to achievement.
- The various college committees and cell are actively involved to achieve and transform the mission and goals into reality.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

- The objective of the institution is to furnish academic learning atmosphere to help students to use and develop their potential.
- All the staff dedicates their time and energy for imparting knowledge and helping young minds to grow and develop.
- All the students are given due importance and valued equally.
- The academic arena and assessment is student centric.
- To accomplish the goal, institute frames academic calendar in beginning of session.
- The various academic committees are constituted to enhance teaching, learning and assessment in smooth manner helping in progressive development of excellence in academic practices.
- Institute conducts important practices to evoke confidence of students not only in self-learning but gaining knowledge.
- Implementation of the college uniform for students and staff to maintain the discipline.

2.6.3 Average pass percentage of Students

Response: 56.82	
2.6.3.1 Total number of final year students who passed the university examination	
Response: 175	
2.6.3.2 Total number of final year students who appeared for the examination	
Response: 308	
File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 00

File Description

Document

List of research projects and funding details

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution has created an ecosystem for innovation and other initiatives for creation and transfer of knowledge. The faculty members are empowered to take up research activities utilizing the existing facilities. The college has a Research and Development Committee to monitor and address the issues of

research.

Functions of the Committee:

- Creating research culture among faculty members.
- Motivating faculty to participate in conference / seminars/ workshops.
- Guidance for publication of papers/articles in UGC approved / reputed journals with high impact factor.

Recommendations:

- Recommend the faculties to increase their number of quality research publications.
- Suggestion for fund mobilization for research from various funding agencies through submission of research proposals.
- Recommend to intensify the Guest Lectures, Seminars, Conferences and workshops for update and recent developmental information in the various subjects.

Impact of Recommendations:

- As a result of recommendations from R&D Committee, the numbers of projects are submitted.
- There is increase in the publication rate by the faculty members.
- Students came up with projects assignments of science included in curriculum.
- Faculty members took initiation to enroll themselves in more number of professional societies, association in the corresponding disciplines.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description

Document

List of workshops/seminars during the last 5 years

[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**Response:** No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 7.33**3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
09	22	21	11	21

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response:** 2.05**3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
02	05	07	03	06

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The Social Service Committee (SSC) with department of Physical Education, NSS Unit, 3 faculty members and 5 student coordinators undertake the activity to impart and sensitize to the students about social issues and holistic development in order to carry out social responsibility from theoretical foundation to practical approach. The committee acts as a unique mean through which many social activities are observed:

- We have organized various activities related to social issues and holistic development in village nearby Ralegaon.
- To create awareness among students about career oriented courses after completion of graduation.
- To create awareness among them about Health and Hygiene, Blood Donation Camps and literacy programs.
- Awareness about road safety through distribution of pamphlets, helmet and seatbelts wearing, drink and drive, minor driving, observing safety rules etc. through organizing programme.

The above activities create awareness among the students about the social responsibility; social environment etc., which in turn transforms them into responsible citizens with moral values.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	01	00	00	00

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 8

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
08	00	00	00	00

File Description	Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 7.03

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
200	00	00	00	00

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 1

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	00	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 2

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	00	00	00	00

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institute is endowed with physical infrastructure facilities in adequacy for its optimum utilization towards academic and various allied co-curricular and extracurricular activities. The structural profile of the institute suffices for academic teaching learning process. The college has adequate and sufficient class rooms, laboratories, library and sanitation facility which fulfill the need and requirements of college crew. The college campus with spacious and large play ground accommodates extracurricular, games and sports as well as ancillary facilities. The college is equipped with 200 meter running track, well maintained Handball court, Kho-Kho ground and Volleyball grounds for outdoor games while the Department of Physical Education provides indoor games such as Table tennis, Chess, Carrom etc. for the all-round developments of students.

The college arena provides the diverse sports and games facilities to the students of this rural region. The other auxiliary supportive facilities within campus pave way for the smooth working which creates effective and efficacious ambience for curricular, extracurricular and co-curricular activities in the context of all-round development and improvement of the students. The budgetary provision for maintenance and replenishment of infrastructure is worked out annually by the governing body.

The facilities in the institution are adequate and helpful to maintain the qualitative aspect of academia. The infrastructure offers the sufficient space and rooms for teaching learning practice. The well-equipped laboratories assists for creating effective and efficacious environ for the smooth experimentation during practical session. The college campus has adequate and proper parking facility. The hygienically safe drinking water with R.O. facility is available for the students. The sports facility and sport equipments are available in the Department of Physical Education. Adequate infrastructure facilities and learning resources are provided for effective and efficient conduct of the educational programmes. The infrastructure thus maintains harmony in the academic ambience and co-curricular activities.

The college is provided with various learning resources including text books, reference books, magazines, journals, chart, models and class work practical materials. The Strategic plan of the college was taken into consideration for infrastructure augmentation which in turn, leading to the creation of present well furnished class rooms, laboratories, library, staffroom, girls common room for optimum academic utilization. The college has staff room, store room, laboratories, administrative office, seminar hall, meeting room, NSS office, NAAC office etc. The academic calendars and timetable of the college ensure optimal utilization of infrastructure for academic and allied work. The college is sufficiently well equipped in terms of physical infrastructure for existing academic programs and administration. To keep pace with growing demands of higher education, the college has significantly enhanced infrastructure. The college has the adequate infrastructure facilities for conducting classes with spacious furnished laboratories. The college has initiated to give the internet facility to all the departments with speed of 10 mbps.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga

centre etc. and cultural activities**Response:**

College has exclusive sport facility for outdoors as well as indoor games. The outdoor sport facilities includes large playground admeasuring 1782 sq meters with well maintained Volley ball, Kabaddi, Kho-Kho, Handball, Tennikoit grounds along with 200 meter running track. The indoor games facilities provided along with the equipments for Chess, Table tennis, Carrom. The Department of Physical Education procured best quality equipments for each discipline in sports and extracurricular activity. In the assembly of students singing of National Anthem and scoring up preamble of Indian Constitution are observed along with the constitutional preamble as a regular best practice in college prior to the commencement of teaching and learning schedule.

College conducts its annual sport and game event entitled “Sports Week” to nurture the students talent and skill in various games and sports. The students involve in the activity with great enthusiasm and fervor. The annual social gathering is organized to provide the platform to the students in the college to channelize their potential qualities and hidden talent through various cultural events and programme.

These intra-college sports events attract the students and amateur sports people to the campus during ‘Sport Week’. The Department of Physical Education is very keen to conduct and organize the Yoga drill on the International Yoga Day and various health exercises to maintain the physical health. The meditation practice is conducted by the department. The department is equipped with the exercise machine for the students. The games and supporting facilities are available in the institution and the proper care is taken to maintain it. The College has limited financial source which effect the development, enhancement and augmentation process of the college to some extent. The college still tries to tap available and possible resources to fulfill the commitment towards development and improvement in the academic arena in this tribal and low /weak socio-economical background. The college always motivates and encourages the students for active participation in university intercollegiate sport and tournament and university youth festival with respect to overall development and exposure to existing scenario in games and cultural programme.

OUTDOOR GAMES

KHO-KHO	(27*16) Sq.mt.
KABADDI (MEN)	(13*10) Sq.mt.
KABADDI (WOMEN)	(12*08) Sq.mt.
VOLLEYBALL (MEN)	(18*09) Sq.mt.
VOLLEYBALL (WOMEN)	(18*09) Sq.mt.
HANDBALL	(40*20) Sq.mt.
TRACK	(200 M) Sq.mt.
LONG JUMP	

SHOTPUT

JAVELLIEN

HAMMER

DISCUSS

INDOOR GAMES

TABLE TENNIS

CHESS

GYM HALL (20*15) Sq.mt.

YOGA HALL (20*15) Sq.mt.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 20

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 03

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 4.1

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.5	0.4	0.3	0.2	0.1

File Description	Document
Audited utilization statements	View Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library and information service of college play a central role in enhancing the quality of academic and research environment. Library is the fulcrum of the support for the entire range of academic activities on educational campus. Initially library has mutual functioning of issue and return registers along with open access facility for identifying and accessing knowledge resources in college library.

Library is automated using integrated library management soft ware (ILMS) with LIB- MAN of ILMS soft ware. Soft ware is automated with partially version named -11.0 & Library automated in the academic session 2017-18.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college has a central library with number of text books, journals and reference book. As this college is situated in socio-economically backward and tribal area, many students cannot afford to buy books. They completely depend on the college library for their studies. Latest books with references to the syllabus provided by Sant Gadge Baba Amravati University, Amravati are procured accordingly but rare books, manuscripts, special reports etc are under process and trying best for procure the same.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.96

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.34829	0.97577	2.90256	0.26160	0.31102

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 3.3

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 25

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Initially IT facility was made accessible in the college premises in the form of plug and surf devices. Due to the increasing demand and extensive use of IT facility in the College for the daily academic, administrative working, the college switches on for more efficient and efficacious IT facility. In response to this, college submitted the application to the concerned government department to provide IT facility in the college. The very attempt turn in vain till today, therefore, the college has moved for another option towards efficient and uninterrupted IT facility within the college campus. The Radio Modem Facility has been initiated on 03-01-2018 during the current academic session for the college crew especially for the betterment and development of the students.

4.3.2 Student - Computer ratio

Response: 33.27

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 96.05

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
6.76584	5.40034	16.8755	5.98651	5.32873

File Description	Document
Audited statements of accounts.	View Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:****Physical Maintenance and Utilization:**

- The College LMC/CDC is uppermost body constituted as per the rules and regulation.
- The various college committees are formed at the beginning of the session for the smooth working of the institutional academic and administration work.
- The Cleanliness Maintenance of Building Committee, Cycle Stand and Parking committee, Gymkhana and Sport committee are formed to look after the maintenance of physical infrastructure facility
- All the three membered committee monitor the physical facility and take review of the infrastructural setup/ resources periodically

- The committees submit information about maintenance of the physical infrastructure and repairing if any to the office.
- The issue related with maintenance and repairing is discussed in meeting of staff council and college council.
- The recommendation and suggestion with respect to maintenance and repairing, if any, is communicated to governing body for approval and for the implementation
- All this three committees ensure the optimal utilization of physical facilities for academic and allied works.

Academic Maintenance and Utilization:

- The Teaching Learning Evaluation Committee/ College Examination Committee/Educational Tour and Excursion Committee / Timetable Committee are formed in the beginning of the session containing three members look after the maintenance and utilization of academic facility.
- These committees organize meeting separately and decide policy maintenance of utilization of academic facility available in the college.
- The Teaching Learning Evaluation Committee ensures the regular academic schedule as per the time table.
- The Time Table Committee works out and prepare time table for smooth and easy academic activities including theory, tutorial and practical session.
- Time Table is prepared after due consultation with faculties and concerned staff .
- The Examination Committee takes care about assessment of the student performance
- Examination is conducted for the student at regular intervals including unit test, class test etc.
- Educational and excursion committee organize co-curricular and extra-curricular activity as prescribed in syllabus.

Support facility Maintenance and Utilization:

- Library Committee ,Remedial/ Bridge Course Committee are formed for the purpose of maintenance and utilization of support facilities such as internet etc
- In addition to above committee Department of Physical Education and NSS unit are also involved in utilization of facility such as games and sports facility.
- The Head of the concerned department takes care of proper utilization and maintenance of laboratory and class rooms.
- The issue, if any, related with maintenance and requirements are addressed to the governing body by college office for further processing and action.
- The Library takes care of proper utilization of library resources and requirements.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 52.83

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
382	326	71	159	150

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Upload self attested letter with the list of students sanctioned scholarships	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Any additional information	View Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 38.72

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
272	226	98	165	60

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during

the last five years**Response:** 0**5.1.5.1 Number of students attending VET year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description**Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 0**5.2.1.1 Number of outgoing students placed year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description**Document**

Details of student placement during the last five years

[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)**Response:** 26.47

5.2.2.1 Number of outgoing students progressing to higher education

Response: 18

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)**Response:** 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	00	00	00	00

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.**

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description**Document**

Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The students council was constituted as per the guideline and directives of Affiliating University (Maharashtra Universities Act 1994) for the academic year 2014-2015, 2015-2016. The class representatives were nominated on the basis of order of merit among the students of Arts and Science faculties in previous held university examination and they are as under-mentioned, while the Secretary of Student Council was elected from the selected class representative.

Academic Session 2014-2015:-

- 1.Mr. Suhas Mude (Secretary of Student Council)
- 2.Mr. Kiran Timande (Sports Representative)
- 3.Ms. Kalyani Patkamwar (Women Representative)
- 4.Mr. Avinash Meshram (Cultural Representative)

All the representatives along with Secretary helped the co-ordinator of cultural and sports committee to organize various programmes in the institution with their active support and involvement to conduct the programmes. They rendered their active support and assistance in organization and arrangement of different programmes such as Celebration of Independence day, Republic day, Celebration of birth anniversary of various great national leaders, seminar on Importance of Sciences in Society and Annual social gathering, sports week, Blood Donation camp, social activities like road safety, Tree plantation etc.

Similarly the same process was followed for the formation student council in the next academic session.

Academic Session 2015-2016:-

1.Ms. Priya Chudre (Secretary of Student Council)

2.Suraj Meshram (Sports Representative)

3.Ms. Priya Wadte (Women Representative)

4.Vaibhav Nagpure (Cultural Representative)

In academic year 2016-2017, as per the direction of S.G.B. Amravati University, there was no formation of student council on account of repelling of Maharashtra Universities Act 1994 and new act was not implemented.

The student council was constituted as per the guidelines and directions of the Affiliating University (Maharashtra Public University Act 2017) for B.A. and B. Sc students during the academic Session 2017-2018.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	8	7	5	0

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The college alumni committee was formed including three faculties. The committee undertook initiatives

and constituted alumni association from academic session 2014-15. The alumni association is not registered but the committee has started trying to registration process of alumni association

The alumni association was formed including office-bearers and members, in the college as under-

Academic Session 2014-15:-

Alumni Association

The association consists of President, Secretary along with Treasurer and members for the smooth conduction of the overall process of alumni meet.

1. Shrikant Rade-President
2. Ganesh Dadmal- Secretary
3. Prashant Gawande -Treasurer
4. Ashish Raut- Members
5. Aarati Zade- Members
6. Akshay Salve- Members

Academic Session 2015-16:-

1. Ganesh Pande- President
2. Akshay Salave-Secretary
3. Pradip Tekam-Treasurer
4. Sachin Atram- Members
5. Prashant Pandhare- Members
6. Bapu Lungase- Members

Academic Session 2016-17:-

1. Aarti Zade- President
2. Sachin Atram- Secretary
3. Prashant Pandhare-Treasurer
4. Bapu Lungas- Members
5. Akshay Salve- Members
6. Shriknt Rade- Members
7. Pradip Tekam- Members
8. Karishma Khevale- Members
9. Pooja Moon- Members
10. Vaibhav Nagapure- Members
11. Suvarna Uike. - Members

The meetings of the alumni association were arranged and organized to discuss the various issues, recommendation, suggestions to enhance and improve the performance in the interest of students and institution. The alumni's are asset of the college and they can play very important constructive role for the betterment of students. They proposed very positive recommendation and suggestion for the betterment of the students and development of college too.

Suggestions by the alumni:-

- Enhance and improve the sports facility with respect to large playground.
- Canteen facility should be provided.
- N.S.S. Unit should be started.
- Organization of debate and quiz competition.
- Organization of competitive examination in the college.
- To increase the number of books in college library.
- To start the internet facility in college.

Implementations by the Institute:-

- Number of playground has been increased
- Canteen facility started.
- N.S.S. Unit was established in the session 2016-17.
- Debate and Quiz competition were organized by various departments.
- Competitive examinations were held by Department of Library.
- The college has initiated necessary steps and procedure to start the internet facility.

5.4.2 Alumni contribution during the last five years**<1 Lakh****1 Lakh - 3 Lakhs****3 Lakhs - 4 Lakhs****4 Lakhs - 5 Lakhs****Response: <1 Lakh**

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response: 3****5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Indira Gandhi Kala Mahavidyalaya, Ralegaon has completed 8 years. It is always stood for the betterment of students. Our visionary leader Prof. Vasantraoji Purke, founder member of the institution wanted the youth of this rural and tribal area to have access of higher education irrespective of caste, creed, colour. In order to impart the higher education to rural and economically backward tribal youth, institution is taking pain staking efforts since its inception.

Vision:

To quench the thirst of knowledge in higher education to the tribes and to offer academic ambience.

Mission and Goal:

- To impart updated knowledge to the students.
- To produce responsible citizen through value based co-curricular activities for nation building.
- To produce competent youth capable of employment, self-employment leading to contribution towards nation development.
- To cater the needs and requirement of the Stakeholders.

Objectives:

- To encourage and support research activities among faculty .
- All round development of students through innovative practice.
- To address social and environment issues among the students.

The college intends to sensitize the learners towards social issues, human rights, gender, environmental issues etc.

The Vision and Mission of the institute are in tune with the objectives of higher education to some extent. The various committees and college staff are working together to achieve the vision. The institute follows a threefold system as educational, co-curricular and extra-curricular systems for the development of the students. The institute take care to bring recent development into academia. The institution tries to be in tune with the recent academic trends to develop the inner and intrinsic potential of rural youth for betterment of future.

6.1.2 The institution practices decentralization and participative management

Response:

- The various administrative college committees are formed in the beginning of session.
- The teaching and nonteaching staffs are included in these committees.
- The students are also incorporated in the committees.
- The college committees play active role.
- The principal conducts regular meeting with teaching & non-teaching faculties for the effective implementation, suggestions/opinions from all members are continuously welcome.
- Decisions are taken in consultation with teaching / non teaching personnel of college.
- The implementation is reviewed by the higher authorities governing body.
- It is matter of pride to mention especially that the participative management mode of working for the improvement.
- The college administrative authority with various college committees observes the day to day operating of the academic, administrative, relative activities.
- The collective efforts are put in order to boost and enhance the academic activities.
- The policy decision related to academic in the interest of students and institution is worked out in open and democratic way to ensure the locus and role of the teaching faculties.
- The principal is the academic and administrative chief of the institution.
- The due care and proper procedure is followed in the context of monetary expenditure and manages the fund for the various academic and allied work with the approval and permission of governing body.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

- The governing council grants the permission for the strategic perspective plan prepared by the college and submitted to the governing council, for the development of institute.
- The perspective strategic plan is prepared by the coordinator of the college administrative committees thereafter placed before college and staff council for discussion and rectification or modification, if any.
- The plan is submitted to the governing council for approval, implementation and necessary budgetary and financial provision.
- Each and every department of the college has prepared the long term and short term strategic Road Map with milestones for development and achievement in term of academic, co-curricular and extra-curricular activities.
- The academic profile of the departments, college is worked out strategically for the betterment and improvement of the students.
- The faculties are exclusively subjected to various academic and allied activities such as seminars, conferences, workshops and refreshers and orientation courses.
- The establishment with its crew intends to develop itself within domain of educational, executive and administrative aspect.
- The faculties of science and arts have been started with well-equipped laboratories with four acres of area for sports and games facilities.
- These perspective plans for enhancement and augmentation of infrastructure are completed.
- The institutional perspective view about development is developed through involvement and

cooperation of academics and member of managing committee.

- Teacher representative within the management committee works for supportive and strategic perspective plan of development in consultation with the governing council.
- The ultimate call is taken by management committee.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

- The Head of the institute is the Principal of the college.
- In the meeting of staff council which includes all the Heads of the departments, the Principal addresses about the academic process with proper discipline.
- Senior most teaching faculty works as Secretary of the Staff council.
- LMC consists of Management representatives along with Principal and staff members . The issues related to college development, administration, appointment and infrastructural needs are discussed in LMC/CDC. The Principal and staff provide information and suggestions regarding academic and infrastructural development with the Local Management Committee (LMC).
- The decisions and policies related to students, academic as well as co-curricular, are mutually discussed by the committees and its coordinators for the benefit of the students.
- Faculty members conduct various development activities such as seminars, guest lectures, group discussion, debate competition for the over all development of the students.
- College has grievance redressal mechanism for the staff members. Internal Complaints Committee is also functional.
- All the procedures, rules and regulations related to recruitment, promotional policies as well as grievance redressal mechanism are well defined and are maintained at the College office and IQAC office.
- IQAC was established in the year 2017. Since then it has been functioning for the progress of the institute. It stimulates the academic environment for the promotion of quality of teaching learning process and research in the institute.
- Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds.
- Evolve methods of assessment of students' performance, the conduct of examinations and notification of results.
- Promote healthy practices such as community service, extension activities, projects for the benefit of the society at large, neighborhood programmes, etc.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: E. Any 1 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Institute forms various Committees and their functions are properly defined, considering the overall development of the institute.

For the effective impletion and improvement of the institute following committees are formed.

Regular meeting of these committees are conducted as per the following schedule.

S.N	Particulars of the meetings	Frequency of meeting
1	Governing Body	Biannually
2	Local Managing Committee	Biannually
3	IQAC	Quarterly
4	Examination Committee	Monthly
5	Research Committee	Biannually
6	Alumni Committee	Annually
7	Grievance redressal cell	Annually

8	Women Grievance redressal cell	Annually	
9	Anti ragging	Annually	
10	Library committee	Biannually	
File Description		Document	
Any additional information		View Document	

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has following affective mechanism for teaching and non-teaching staff.

1. Encourage the teaching faculties to attend seminar, workshop, conferences to update their subject knowledge and information.
2. Teachers are encouraged to participate in orientation and refresher courses organized by Human Resource Development Center and Academic Staff Council to bring the excellence in the teaching learning process at the college level.
3. The necessary requisite and cooperation for the processing of loan facility availed by the teaching and non-teaching faculties from external financial institution.
4. The operation and effective implementation of DCPS scheme.
5. The duty leave are given to the teaching faculty for attending subject related seminar, workshops, conferences and symposia.
6. Paternity leaves are granted to the teaching faculty as per the existing rules and regulations.
7. Additional incentive of Ph.D and M.Phil. is given to the faculty as per existing rule.
8. Encourage to faculties for doing research work and Ph.D.
9. Feedback mechanism is initiated from the academic session 2015-16.
10. College screening committee is formed for screening of API/PBAS.

Mechanism / Process for the collection of CR's of non-teaching.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 5.15

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	01	00	00	00

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal System for teaching and non-teaching staff is implemented in the institution

1. All the teaching faculties submit duly filled in API/PBAS at the end of academic session. The screening committee undertakes the screening of the API/PBAS of each faculty.
2. The points mentioned there in API/PBAS for all the categories are assessed and verified by the committee.
3. Teaching learning evaluation committee take review of performance of the faculty related to teaching learning process.
4. To encourage the faculty for upgradation their professional competencies.
5. Feedback mechanism and analysis is existing in the college.
6. Every non teaching staff submits their duly filled in confidential report in the prescribed format to the college office.
7. The CR's are reviewed by the reviewing Authority.
8. The CR's of all the teaching faculties are retained in the college office.
9. The non-teaching laboratory staffs submit their duly filled in CR through their respective head of the department.
10. The overall performance of the non-teaching is assessed on the basis of CR by authority.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- There is a sound internal control system evolved by the college to check the vouchers, and invoices & other financial matters with due sanctions and approvals by the Principal & office so that it acts as a internal control audit system.
- In every financial year the college will conduct internal audit through departmental staff as well as external audit by the statutory Auditors.
- The accounts of the college are subjected to audit by the authorized chartered accountant appointed by the governing body for every financial year ended on 31st March, while the external financial audit is subjected to the Joint Director office including senior auditor.

- The financial documents are placed in the meetings of LMC/CDC.
- The external financial audit i.e. statutory Audit is conducted every financial year by a “Chartered Accountant” as per the provisions of Income Tax Act 1961, and Bombay Public Trust Act 1950. The book of Accounts maintained are examined and found correct and satisfactory by the auditors.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institute has mechanism to monitor effective and efficient utilization of available financial resources for the development.

- Institutional budget is prepared by the College taking into consideration of recurring and non-recurring expenditures.
- Accordingly, all the administrative and academic heads submit their departmental budget for the subsequent financial year.
- All the major financial decisions are taken by the Institute’s Local Managing Committee (LMC/CDC) and Governing Body (GB).
- All the major financial transactions are analyzed and verified by the governing body
- After final approval of budget the purchasing process is initiated by purchase committee which includes all the head of departments and account officer, accordingly the quotations are called and the purchase order are placed.
- All the transaction maintained clear transparency through bills and vouchers.

- Respective faculty member ensures the specification of equipment, machinery as per ordered.
- Fund is mobilized through the tuition fees to some extent.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

- The formation of group of the newly admitted students having less than 45% marks in HSC.
- Identification of slow learners on the basis of exam on 11th and 12th syllabus contents.
- The conduction of remedial coaching.
- Organization of guest lecture.
- They are allotted to Mentor scheme.
- Confidence is build up among them through this activity

Best Practice 2: Feedback and Review of curriculum

- Preparation of the feedback form on style and content of the curriculum.
- Distribution of the format (questionnaire) among the students in form of questionnaire.
- Collection of the feedback from the students.
- Feedback analyzed.
- Address the recommendations and suggestions to the competent authority.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC has been constituted in July, 2017. However, the institute reviews the teaching learning and allied process through the Teaching Learning Evaluation Committee.

- The committee organized the meeting of all the teaching faculties.
- Discussion on teaching learning methodology, research, extra-curricular and extension activities.
- Tutorials for Problem solving and experimentation for practical session.
- Resolution to regular class conduction and practical session.
- The timely completion of the syllabus.
- Allotment of assignments, projects, seminar etc. among the students.
- Conduction of unit test, class test to evaluate the performance of the students.

Time Table committee:-

- Organization of the meeting of time table committee along with all the Heads.
- Discussion about the student strength, batches and workload of teaching faculty.

- The time table is prepared and kept ready on the first day of college opening.
- Teaching schedule as per time table.
- Documentation of the academic process in academic diary.
- Record of the unit test and class test is maintained in the department.
- Record of the seminar, projects, field work is maintained in the department.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description

Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The IQAC has been constituted in July, 2017. However, the institute reviews the teaching learning and allied process through the Teaching Learning Evaluation Committee.

- The committee organized the meeting of all the teaching faculties.
- Discussion on teaching learning methodology, research, extra-curricular and extension activities.
- Tutorials for Problem solving and experimentation for practical session.
- Resolution to regular class conduction and practical session.
- The timely completion of the syllabus.
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Time Table committee:-

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- Teaching schedule as per time table.
- Documentation of the academic process in academic diary.
- Record of the unit test and class test is maintained in the department.
- Record of the seminar, projects, field work is maintained in the department.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 2

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	00	01	00	00

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

Report of the event

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

The safety and security is adequate to take care of the Institute and students and there is no any single incident relative to the safety and security occurred since inception of the college.

a) Safety and security:-

- Adequate and sufficient Security arrangements in the College aim to protect the students and property within the Institution.
- Safety and Security within college is sufficient to take care of the students.
- The Discipline Committee is staffed all year round, providing a focal point for the reporting of serious incidents and implementation of emergency procedures, if any.
- The various college committees such as ICC, Student Grievance Redressal and Anti-ragging Committee are constituted and functional in the college to sort out difficulties and problems of the students related to safety and security, if any.
- Providing free and fair academic environment, free and encouraging environment for participation in the various academic and co-curricular activities.

- The Institute is very distinct as compared to other HEI in the Ralegaon concerned with the strength of the girl students.
- Proven by constant increasing number of girls students from 2012 to 2017.
- Encourage to the girls students to participate and active involvement in the various co-curricular and extra-curricular activities.

b) Counseling:-

The following facilities are provided by the institution with respect to gender sensitivity.

- The mentor scheme is functional and operational in the college to solve the difficulties and problems of the students.
- Counseling through Internal Complaints Committee to address and create gender sensitization.
- No single gender-based incident happened in the institute since establishment of the college.
- Counseling and motivation to the girls students for participation in the various co-curricular, extra-curricular and cultural activities

c) Common Room:-

- A separate girl's common room is provided in the college campus.
- Provision of fire extinguisher in the girl's common room.
- The common room is provided with well-furnished washroom.
- Wending machine is planned to install soon in the college.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 00

7.1.3.2 Total annual power requirement (in KWH)

Response: 5141

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 6.3

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 324

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 5141

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

There is a cleanliness committee in the college which sees matter related to cleanliness and waste disposal.

- **Solid waste management** – Solid waste such as waste papers, garbage etc. is kept in dustbin. When the container is filled, it is dumped into separate pit provided in the college campus. The waste is left for decomposition and then it is used as compost for tress and plants planted in the campus.
- **Liquid waste management** – Liquid waste is channelized into the septic tank. The laboratory liquid waste is carried away into the septic tank through the pipeline.

E-waste management – There is no system of e-waste management in the college, however, planned to initiate.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

- The college is situated in the outscurt of the Ralegaon surrounding by the agriculture land, cannels.
- In campus there is a wide open land in the form of grounds along with the college building.
- In rainy season, the rain water percolates inside the ground.
- Due to overflow of the rain water the rain water automatically draw itself towards the cannels and surrounding fields.
- College is planning in future to harvest rain water with respect to geographical conditions through scientific methods.

7.1.7 Green Practices

- **Students, staff using**
 - Bicycles**
 - Public Transport**
 - Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The following activities are carried out as the Green Practices-

Student staff using the following mode of transportation -

- **Bicycle , Public Transport-**

The region is financially and socio-economically backward, agro-based and agro- dependent economy, therefore, they do not afford automobile. Most of the students are from the outstation nearby village therefore they are mostly using public transport to come to Ralegaon Bus Stand and then by walking to college. The detailed quantitative data is depicted in the tabular form as under-

Total no. of student	Used bicycle	Public Transport	By walking
732	78 (10.65%)	They come by public transport and come to college by walking from Bus Stand 368 (50.27%)	257 (35.10%)
Total no. of staff	Used bicycle	public transport	By walking
28	0	05 (17.85%)	0

- **Pedestrian Friendly Roads-**

The region is listed under scheduled constituency as considerable population belongs to ST community and financially weaker. 600 students out of total 732 students are from the nearby villages. The most of the students are using pedestrian friendly roads.

- **Plastic free campus-** Hon'able Prime Minister of India declared Swachh Bharat Abhiyaan on the birth anniversary of Mahatma Gandhi on 2nd Oct. 2016. The Institute takes proper care to keep the campus plastic-free in 2016-17 and continued further through the NSS Unit headed by the NSS Programmed Officer. The cleanliness practice is implemented periodically with the co-operation of college cleanliness committee and Department of Physical Education. The '*Swachh Bharat Abhiyaan*' was implemented with involvement of NSS volunteers and students. The students joined the drive spontaneously reflecting human value to make campus plastic-free. Students know about the harmful effect of plastic to the environment. They motivated others to shun use of plastic.
- **Paperless office-** The office is paperless to some extent and planned to achieve the status of paperless office.
- **Green landscaping with trees and plants** -As college has sufficient large land for landscaping with trees and plant. The long term perspective strategic plan is worked out to create greenery along with Botanical Garden in the campus.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.68

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.0736	0.068	0.0504	0.0536	0.0025

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 7

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	01	01	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**Response:** 1

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	00	00	00	00

File Description	Document
Report of the event	View Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response:** Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website**Response:** Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: No	
7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	
File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years	
Response: 10	
File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities	
Response:	
Following national festivals have been celebrated in the institution as per given below in the list mentioned	
<ol style="list-style-type: none"> 1. 15th August (Independence Day) 2. 26th Jan. (Republic Day) 	

3.1st may (Labor Day)

Birth Anniversary have been Celebrated Regularly ----

1. Gandhi Jayanti
2. Indira Gandhi Jayanti
3. Rajiv Gandhi Jayanti (Sadhbhavna Divas)
4. Dr. B.R. Ambedkar
5. Lal Bahadur Shastri Birth Anniversary
6. Dr. A.P.J. Abdul Kalam (Vachan Prerna Divas)
7. Shri Sant Tukdoji Maharaj
8. Sant Gadge Baba
9. Savetribai Fule (Women day)
10. Dr. S.R. Ranganathan
11. Yuva din (Birth anniversary of Swami Vivekanand)
12. Jijamata Birth Anniversary
13. Pandit Vishnu Paluskar Birth Anniversary
14. Science day (Birth anniversary of Dr. C.V.Raman)
15. Sports day
16. International Yoga day
17. Teachers day (Birth anniversary of Dr. Radhakrishnan)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The college has clear system of accounting

- At the beginning of academic session the budget from each and every department is directed to submit to the college office and the consolidated budget is worked out placed in the meeting of LMC for approval and implementation.
- The departmental budget is prepared by the corresponding department and submitted to present in the LMC meeting.
- The Department of Physical Education submits the estimate budget of requirement.
- The due procedure is followed to procure the items, apparatus and equipment as per the requirement.
- The purchase committee looks after the process and procedure to purchase the required items.
- The college office works out the administrative work related finance and account.
- The utilization of the budget is monitored often by the secretary followed by president of management.
- All the quotations or buying evaluated by fair and square way followed by forwarded to President through secretary for approval and further implementation
- The receipt and payment statement is worked out by the college office.

- The finance, accounts and auditing is done by internal and external agency.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice- 1

Awareness of higher education in the tribal (Rural) region.

Goal and Objective-

- To create awareness about the higher education among rural students of nearby village and to enhance and involve the girl students in higher education.

The context

- To provide the higher education in the faculty of arts and science.
- To offer academic platform and interface to the rural students so as to bring them in the national main stream of education..

The practice

The following activities are taken by the college to widen the access of higher education to the rural students.

- Career counseling activities is undertaken to give the information about higher education to the student.
- The faculty visit and consult with the parents of higher secondary student to address the need and significance of UG higher education.
- The information about scholarship, free ship is given to the students and their parents
- The overall personality development with organization of Co –curricular, Extra-curricular and extra-mural activity.

Evidence of success

- The sizable number enrolled students from nearby village are increased every year from 237 in 2012-2013 to 569 in academic session 2016-2017 as shown in table.

Sr. No.	Community	2016-17		2015-16		2014-15		2013-14	
		Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys
1	SC	40	29	32	22	32	18	24	17
2	ST	67	44	57	43	55	46	42	37
3	OBC	215	86	178	74	143	54	102	66
4	OPEN	16	08	08	05	14	04	20	09
5	OTHER	38	26	31	13	28	15	20	09
TOTAL		376	193	306	157	272	137	208	138

Problem encountered and Resource required.

- Student belongs to ST category facing residential problem.
- Students facing financial and transportation problem.
- Limited seats and accommodation in government hostel.
- Delayed receipt of the scholarship.

Best practice II

Title of the practice:- Eco-friendly awareness and Nature

Goal:

- To create constructive and positive attitude among students to eco-friendly environment by motivating students to environmental awareness, water conservation and Green Campaigns
-
- The Institution is very conscious of its responsibilities to the environment
- Hazardous waste material has been disposed underground in the college area safely without harm to the people.
- *Swachata pandharwada* was organized on dated 01/09/2017 - 15/09/2017 to create awareness regarding cleanliness.

The Practice:-

- Faculty members explain importance of the sustainable and eco- friendly development by organizing the programmes like cleanliness, Health and Hygiene, tree plantation, plastic free campus and significance of the natural balance etc.

Evidence of success:-

- The student participation and involvement in the campus cleanliness activity, tree plantation.
- The visit to Tipeshwar sanctuary to observe wild life and natural biodiversity.

Problems Encountered and Resources Required

- Many students are from outstation living in the nearby villages
- Due to compact academic schedule students get very little time for activity.
- **Note:- The practice " Contribution to environmental awareness /Protections" is a healthy practice that all institutions can adopt**

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The main purpose of the institution is to provide education to rural and tribal youth to transform them in to well-meaning and responsible citizen. The college has been offering the opportunities to sensitize this tribal youth about social issues, human rights, gender equality and environmental issues.

Most of the students of our college are from rural and tribal areas. They are from economically weaker section of the society. The college takes care of their educations and provides excellent educational facility to them. The vision and mission of the college is in tune with the education policies of the nation. The college translates its vision into its activities like: providing quality education to the students in rural and tribal area. The development of the students is ensured through the formation of the various cells and committees in the college. The committees are taking efforts to create fair and square atmosphere in the college for the all round development of students. The college has supportive administration and ideal infrastructure. The faculty members motivate students for their academic excellence.

For academic performance of the students, teacher takes classes regularly as per the time table and accordingly prescribed syllabus. On the regular basis class test, unit test, and pre final test are conducted on scheduled time, which improve performance of the student in university examination. On occasion seminar, workshop, quiz contest, essay contest are conducted. Guest lecturers are also conducted. The institution is premiere institution having standing of 08 years imparting quality higher education to the rural student since its establishment with it well furnished infrastructure and highly qualified faculty which attract the students for admission in this institution at large. The number of students is increasing every year as compared to the other higher educational institution in the region.

5. CONCLUSION

Additional Information :

Ralegaon and nearby villages are enlisted under Scheduled Main and Additional Tribal Sub Plan Area of Maharashtra State as per GR and Study Report of Tribal Education in Vidarbha (30th August 2011) of Vidarbha Statutory Development Board, Nagpur. The scenario relative to education, socio-economic and financial in the tribal region is documented as

- 1) They are not well aware of the Indian constitution and its safeguards for them.
- 2) Even today they have fewer amounts of interest and neutrality for education. There is lack of awareness regarding the importance of education, even today the people are under clutches of manifold superstitions, blind beliefs, wrong dogmas etc..

This poses social responsibility upon us about students to offer higher education in the tribal region.

Internal Quality Assurance Cell has been constituted in July 2017 as per the guidelines of the NAAC, Bangaluru. In search of quest and excellence this is our small achievement acquired by a big leap within six to eight months since the formation of IQAC, we prepared our SSR and ventured to go for assessment and accreditation on account of our holistic approach and honest efforts of maintaining the quality and standard in the academia. At the same time, it posed a very great social responsibility upon us about students to provide exposure of national and global ever changing academic scenario in this region. Our college is one of the few newly established and recent colleges for assessment and accreditation process by NAAC under the purview of Affiliating University.

Concluding Remarks :

College is taking sincere efforts towards the students' benefits in this tribal dominant and economically backward region. The institute is working at its level best to impart the higher education to the students and bring them into main stream of education in the context of present academic scenario. Despite many challenges before the college, enrollment of students is increasing day by day which not only acknowledge the sincere effort of the institute in catering the need of higher education but also inspire us to maintain honest and holistic approach towards the betterment and upliftment of the students in the region. In near future, the college could be able to establish itself as a best institute of learning in this tribal region and be able to meet the aspirations of the youth in this and nearby locality.

Need of Assessment: - College was started by our founder President Prof. Vasantraoji Chindhuji Purke to provide education to the masses especially weaker and downtrodden section of the rural society in this tribal region. Keeping his vision and mission in mind, we always try our level best for academic quality and quest for excellence. We strongly feel the need of assessment to know about ourselves especially in this scheduled tribal region and to access the possibilities and tap the sources in this area too. It is our duty to update and upgrade students in tune with present academic scenario so that they will come forward to shoulder the present challenges on their own.....