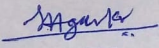


INDIRA GANDHI KALA MAHAVIDYALAYA, RALEGAON

Procedures and Policies For Maintaining And Utilizing Physical, Academic And Support Facilities

The College prepares its budget for every financial year keeping in view the expenditure incurred in the last financial year and taking the required budget from different department heads. The budget gets recommended by College Development Committee (CDC) and approved by the governing body for its approval. After approval, department wise budget is allocated. Budget is prepared on the basis of funding from various sources such as fees, scholarships and management. The management provides separate funds for repair and maintenance work of the college. The College Development Committee (CDC) is uppermost body constituted as per the rules and regulation. The various college committees are formed at the beginning of the session for the smooth working of the institutional academic and administration work. The cleanliness and maintenance of Building Committee, Cycle Stand and Parking committee, Gymkhana and Sport Committee are formed to look after the maintenance of physical infrastructure facilities. All the members of the Committee monitor the physical facilities and take review of the infrastructural setup and resources periodically. The committees submit information about maintenance of the physical infrastructure and repairing if any to the office. The issue related with maintenance and repairing is discussed in meeting of staff council. The recommendations and suggestions with respect to maintenance and repairing, if any, is communicated to governing body for its approval and for the implementation. All these committees ensure the optimal utilization of physical facilities for academic and other work.


Co-ordinator
Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon


PRINCIPAL
Indira Gandhi Kala Mahavidyalaya
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