



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	INDIRA GANDHI KALA MAHAVIDYALAYA, RALEGAON
Name of the head of the Institution	Dr. S. V. Agarkar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+919373778210
Mobile no.	9373778210
Registered Email	igkm490@gmail.com
Alternate Email	iqacigkm@gmail.com
Address	Kalamb road, Ralegaon
City/Town	Ralegaon
State/UT	Maharashtra
Pincode	445402

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Mr. Vivek D. Samarth			
Phone no/Alternate Phone no.		+917057065041			
Mobile no.		8793540240			
Registered Email		iqacigkm@gmail.com			
Alternate Email		vdsamarth@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.igkmralegaon.org/Downloads/AQAR%20202018-2019.pdf">http://www.igkmralegaon.org/Downloads/AQAR%20202018-2019.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://www.igkmralegaon.org/Downloads/IQAC%20ACADEMIC%20CALENDER%202019%2020.pdf">http://www.igkmralegaon.org/Downloads/IQAC%20ACADEMIC%20CALENDER%202019%2020.pdf</a>			
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.03	2018	26-Sep-2018	25-Sep-2023
<b>6. Date of Establishment of IQAC</b>			07-Jul-2017		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Regular meetings of Internal Quality Assurance Cell (IQAC)	22-Jul-2019 1	8
Regular meetings of Internal Quality Assurance Cell (IQAC)	05-Aug-2019 1	8
Regular meetings of Internal Quality Assurance Cell (IQAC)	21-Nov-2019 1	8
Regular meetings of Internal Quality Assurance Cell (IQAC)	06-Jan-2020 1	8
Regular meetings of Internal Quality Assurance Cell (IQAC)	12-Mar-2020 1	10
Participation in NIRF	05-Dec-2019 1	1
participation in MIS	20-Jan-2020 1	1
Administrative and Academic Audit	07-Feb-2020 2	1
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 Nil	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Established Entrepreneur Development Cell Organized Intellectual Property Rights and Patent filling workshop Establish Library Cell for Farmers and Women's Celebration of festivals through green initiatives Teachers are made acquainted with the new method, guidelines and NAAC Accreditation process. Improvement in Teaching learning process.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To submit research projects to various funding agencies.	Work in progress
To submit proposals for post graduation courses (Arts and Science) and Research Centre for Mathematics.	Submitted application to S.G.B. Amravati University, Amravati (Affiliating University)
To increase number of ICT classrooms in the campus.	Work in progress
Formation of Training and Placement Cell in the college	Established in the month of March and work in progress
A programme of awareness of Women's Empowerment.	Organized various competitions on International Women's Day for women .
To organize workshop on Water Analysis and Soil Testing.	Organized online workshop by department of chemistry and IQAC
To organize University level Seminar Competition.	Successfully organized University level seminar competition for Under Graduate students of Mathematics
To organize interdisciplinary International/National Conference.	Work in progress
To organize workshop on Intellectual Property Rights (IPR)	Successfully organized workshop on Intellectual Property Rights (IPR) and Patent filling on dated 29th January. 2020
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	18-Aug-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit	27-Aug-2018
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	15-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1. Admission of students: Student admissions are maintained through the software and are strictly as per the guidelines of affiliating university.</p> <p>2. Evaluation and examination procedures: maintained in software like MS office, MS excel</p> <p>3. Library data can be retrieved and maintained by software LIBMAN (11.0 VB My Sql)</p> <p>4. Reprographic service using Kyocera Xerox machine</p>

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum delivery and relevant documentation process in the College is completed through well planned mechanism. In the beginning of the academic year, the University prescribed curriculum of each subject in the College is procured from the affiliating university and is made available to all stakeholders in the college central library and on the College website.

Curriculum planning is done as per the University and the College academic calendar for each subject of faculty of Science and Technology and Humanities by consulting all teachers. The process of Curriculum delivery is planned after the distribution of subjectwise workload for theory as well as practical. The overview and objectives of the Curriculum are discussed in the classroom during the first introductory lectures. The unitwise brief explanation about course contents is given to the students for various concepts incorporated in the syllabus. The annual plan, college level time table , departmental level time table and personal time table of the theory as well as practical's are chalked out by the academic monitoring committee in consultation with the Head of the concerned department .All departments are involved in scheduling all activities. The periodic review of all the departmental academic activities such as teaching, learning and evaluation are taken regularly by academic monitoring committee through Heads of the departments and class teachers. The internal academic audit is annually conducted to take overall review of about academic activities. The improvements in teaching learning process are done as per the suggestions given by the stakeholders in their feedback. The updation of teachers knowledge and skills is done through permitting teachers to participate in various orientation, refresher, faculty development programmes,

workshops, seminars, conferences, induction programmes etc. Teacher uses the teaching aids such as charts , models , specimens , audio-visual aids and ICT based resources available in the college for the effective understanding of course contents during the direct contact teaching hours and online teaching learning process . Teacher uses various innovative teaching- learning methods such as demonstration, field visits and study tours, group discussion, Google form, testmoz etc.The practicals are conducted batchwise and more emphasis is on actual performance instead of simply demonstration. The viva voce is conducted after completion of each experiment for knowing level of understanding of the students. The tutorials for subjects like mathematics and physics are conducted as prescribed by the University for motivating students for developing problem solving attitude. Students are motivated for self-learning through Assignments, tutorials, seminars and project assignments as prescribed by the University. • College takes feedback from the students, teachers, stakeholder and alumni and specific suggestion/recommendations about the curriculum and analyses. IQAC prepares action taken report and discloses to all stakeholders. • The record of the various activities such as unit tests, seminars, study tours, field visit, assignments, project assignments, tutorial conducted, guest lectures, activity completion report, time table, workload distribution, minutes of meetings, training and programmes organized and participated by the teachers etc. is maintained by the concerned department.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
BA	Plantation Programme	55
BA	Study tour	34
BA	Geography project	6
BA	Environmental Project	58
BA	Home Economics (field Visit)	40
BSc	Plantation Programme	50
BSc	Study Tour	12
BSc	Field project of angiospermic plants	46
BSc	Compost preparation	35
BSc	Environmental Project	64
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p><b>Feedback Analysis (2019-2020)</b> Our College is being affiliated college adheres to curriculum designed by board of studies of respective programmes and courses. However all-out efforts are made to add value to the course contain and cater to the need of diverse students, slow learners, advanced learners etc. The feedback on curriculum from students, parents, teachers and alumni is collected and analyzed. Feedback is a mechanism to understand and identify the effectiveness of curriculum, its delivery and learning outcomes. Different questionnaires are designs for different stakeholders keeping in mind their role and expectations from education system. In order to facilitate ease of responses, questionnaires in the form of Google Form send across to students, teachers, parents and alumni. In students feedback questionnaire of 10 questions, alumni feedback questionnaire 12 questions, teachers feedback questionnaire 11 questions and parents feedback questionnaire 07 questions are included to get their opinion about curriculum. This analysis is discussed and efforts are made to improve upon wherever possible although college cannot go for beyond the scope of the course contents. Students suggested to improve ICT facilities. Parent suggested to include entrepreneurship and awareness about crosscutting issues such as, environmental awareness, and sustainability through curricular aspect. Alumni suggested for upgradation of laboratory sessions and teachers suggested to introduce new course in curriculum and to increase books or reference material in the library. In keeping in line with the vision statement of the college institutions tries its best to make a students as much globally competent as possible. In the students feedback scientific advancement in the course and laboratory component at high level. In</p>

parent's feedback, holistic development of students, curriculum is outcome based and expected outcome at high level. In alumni feedback organization of various extracurricular activities and handling of proper students grievance component at high level. In teacher's feedback suitability of syllabus to course content and relevance of updated and appropriate prescribed books, reference material component at high level.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Nil	120	98	93
BA	Nil	220	208	203

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	536	Nil	15	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	15	2	2	Nil	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college Student Mentor-Mentee programme enables constructive interaction, guidance and mentorship for students by their teachers (mentor). Mentoring is a particular form of relationship designed to provide personal and professional support to students. The mentor is a facilitative to support and promote the development of the mentee. The mentoring relationship provides a developmental opportunity for both mentor mentee and can thus be of mutual benefit. In a nutshell, a mentors role may be perceived to be facilitative, supportive and overall developmental for the students. In academic session 2019-2020, in order to resolve day to day academic problems, family problems, economical problems, social problems of the students. Mentors are appointed for a batch of 34(Approximate) students to counsel with the mentee allotted to them. to solve the problems come across during their course of study. The total number of fulltime teachers were 16 (mentors) and 536 students (mentee). In addition to this, the teachers appointed on clock hour basis were act as co-mentor for effective implementation of mentor-mentee scheme. This is a continuous process till the end of the course of the student. During the last semester, students are advised for higher studies along with proper career guidance and entrepreneurship. During the lockdown time due to the COVID-19 pandemic students mentoring system was very helpful to the students. Each mentor teacher forms the online Google form to collect the personal information as well as the social, economical and academic problems. After the analysis of given problems



related to the each mentee students, mentor help them to solve the problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
536	16	1 : 34

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	16	7	6	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nil	Nil
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Nil	Sem-II	24/04/2020	29/08/2020
BSc	Nil	Sem-V	20/11/2019	27/01/2020
BSc	Nil	Sem-III	20/11/2019	29/01/2020
BSc	Nil	Sem-I	20/11/2019	29/01/2020
BA	Nil	Sem-VI	24/04/2020	25/11/2020
BA	Nil	Sem-IV	24/04/2020	31/08/2020
BA	Nil	Sem-II	24/04/2020	29/08/2020
BA	Nil	Sem-V	20/11/2019	20/01/2020
BA	Nil	Sem-III	20/11/2019	20/01/2020
BA	Nil	Sem-I	20/11/2019	05/02/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college is affiliated to Sant Gadge Baba Amravati University. Therefore, College follows guidelines issued by the university.. The major evaluation reforms introduced by the university and related to the institution are as follows. • Centralized spot evaluation of examination answer scripts at affiliating university. • Viva Voce is introduced in the syllabus for B.A. and B.Sc. • University provides photocopies of the answer scripts and facilities of revaluation. • Internal assessment and evaluation system is based on unit tests, assignments, seminars, projects, tutorials, study tours etc. • Introduction of multiple choice questions in university examination question

papers. The college ensures implementation of these reforms by:

- Communicating these reforms to the students through notice and in the staff meeting through IQAC .
- Internal assessment and evaluation is done as per the guidelines of university and academic calendar framed by IQAC in accordance with the university academic calendar. ? The performance of the student is continuously evaluated by monitoring attendance of the students for theory and practical sessions.
- Topics for seminars and projects were given to the students based on latest advancement in the subject and evaluation of this done as per student performance.
- Home assignments were given to the students for motivating self-learning and their presentation is evaluated.
- Group discussions were arranged to evaluate the student academic performance.
- Practical sessions were regularly conducted and practical records were checked regularly. The viva -voce were also conducted for evaluating student performance.
- To evaluate the practical performance, revision of experiments were done as per requirement of the subject.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows academic calendar framed by affiliating university. The IQAC on this basis designs academic calendar for the college which includes commencement of classes of odd and even semesters, admission schedule, schedule for internal assessment such as unit tests, projects, seminars, study tour, field visit, winter vacation, summer vacation, holidays, national festivals celebrations etc. The calendar prepared by IQAC is submitted to college development committee for its recommendation and then implemented.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.igkmralegaon.org/Downloads/Po.%20PSO%20AND%20CO%20Combine.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BSc	Nil	62	62	100
Nil	BA	Nil	31	31	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.igkmralegaon.org/Downloads/STUDENTS%20SATISFACTION%20SURVEY%202019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major	00	Nil	0	0

Projects				
Minor Projects	00	Nil	0	0
Interdisciplinary Projects	00	Nil	0	0
Industry sponsored Projects	00	Nil	0	0
Projects sponsored by the University	00	Nil	0	0
Students Research Projects (Other than compulsory by the University)	00	Nil	0	0
International Projects	00	Nil	0	0
Any Other (Specify)	00	Nil	0	0
Total	00	Nil	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights (IPR) and Patent filing	Department of Physics and IQAC	29/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany	1	Nil
International	Mathematics	5	1.21
International	Chemistry	6	Nil
International	Physics	2	Nil
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Cosmology of string bulk viscosity in f(G) theory of gravitation	SD Katore, SP Hatkar, SV Gore	International Journal of Geometric Methods in Modern Physics	2019	2	Dept. of Mathematics S.G.B.A.U. Amravati-444602, India, Dept. of Mathematics A.E.S. Arts, Commerce and Science College Hingoli-431513, India, Dept. of Mathematics I. G. K. M. Ralegaon-445402, Maharashtra, India	2
Holographic Dark Energy Cosmological Models in	AY Shaikh, SV Gore, SD Katore	New Astronomy	2020	1	Dept. of Mathematics I. G. K. M. Ralegaon-445402,	1

f (G) Theory					Maharashtra, India, Dept. of Mathematics S.G.B.A.U. Amravati-44602, India,
<a href="#">View File</a>					

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Cosmology of string bulk viscosity in f(G) theory of gravitation	SD Katore, SP Hatkar, SV Gore	International Journal of Geometric Methods in Modern Physics	2019	1	2	Dept. of Mathematics S.G.B.A.U. Amravati-44602, India, Dept. of Mathematics A.E.S. Arts, Commerce and Science College Hingoli-431513, India, Dept. of Mathematics I. G. K. M. Ralegan-445402, Maharashtra, India
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	14	4	3
Presented papers	10	2	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Aids Awareness Programme	Government Rural Hospital , Ralegaon	2	126
Preparation of natural dyes	Department of Botany	2	60
COVID-19 Awareness Programme	NSS and Department of Zoology	3	80
Online Workshop for farmers (Nanaji Deshmukh Krushi Sanjivani Prakalp antargat),	Taluka Agriculture Office, Ralegaon in collaboration with Department of Botany	2	127
Food and nutrition programme	Department of Home Economics	1	60
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
District level special camp	Best volunteer	Sant Gadge Baba Amravati University , Amravati	1
State Level Declamation Contest	First position	Neharu Yuva Kendra Sangathan	1
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS awareness programme	NSS	AIDS awareness programme	2	128
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			
Personality Development	Connect with Skills	Rubicon Firm, Pune	21/08/2019	23/08/2019	25
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Rubicon Skill Development Pvt. Ltd. "Rubicon"	11/08/2019	Training of Students on Rubicon's Campus to Corporate Program	25
Taluka Agriculture Office , Ralegaon	09/08/2019	Agricultural co-operation and advance agricultural process	20
Maharashtra Centre for Entrepreneurship (MCED) Development Yavatmal	01/02/2020	To Prepare students for entrepreneurship	Nil
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3.75	3.67

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Others	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

LIBMAN	Partially	11.0VBMysql	2018
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#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Reference Books	2029	395973	417	72524	2446
Reference Books	425	140094	4	1123	429	141217
e-Books	Nil	Nil	39	Nil	39	Nil
Journals	11	15650	6	5064	17	20714
e-Journals	Nil	Nil	4	7254	4	7254
CD & Video	Nil	Nil	5	Nil	5	Nil
Library Automation	1	50000	Nil	Nil	1	50000
Others(s pecify)	282	54261	9	Nil	291	54261

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	22	1	14	10	1	4	7	10	0
Added	0	0	0	0	0	0	0	0	0
Total	22	1	14	10	1	4	7	10	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>



#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.55	1.28	2.2	1.82

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College prepares its budget for every financial year keeping in view the expenditure incurred in the last financial year and taking the required budget from different department heads. The budget gets recommended by College Development Committee (CDC) and approved by the Governing Body for its approval. After approval, departmentwise budget is allocated. Budget is prepared on the basis of funding from various sources such as fees, scholarships and management. The management provides separate funds for repair and maintenance work of the college. The College Development Committee (CDC) is uppermost body constituted as per the rules and regulations. The various college committees are formed at the beginning of the session for the smooth working of the institutional academic and administration work. The cleanliness and maintenance of Building Committee, Cycle Stand and Parking committee, Gymkhana and Sports Committee are formed to look after the maintenance of physical infrastructure facilities. All the members of the Committee monitor the physical facilities and take review of the infrastructural setup and resources periodically. The committees submit information about maintenance of the physical infrastructure and repairing, if any to the office. The issue related with maintenance and repairing is discussed in meeting of staff council. The recommendations and suggestions with respect to maintenance and repairing, if any, is communicated to Governing Body for its approval and for the implementation. All these committees ensure the optimal utilization of physical facilities for academic and other work.

<http://www.igkmralegaon.org/Downloads/Procedure%20and%20policies%20For%20Maintaining%20and%20Utilizing%20Physical%20Academic%20And%20Support%20Facilities.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Scholarship Freeship	367	1057635
b) International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Yoga	21/06/2019	23	Teaching and Non teaching staff in Indira Gandhi Kala Mahavidyalaya, Ralegaon
Mentoring	13/08/2019	536	All Teaching staff in Indira Gandhi Kala Mahavidyalaya, Ralegaon
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counseling	Nil	105	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Nil	Nil	Nil	Due to COVID-19 pandemic examination of the final year students conducted in	Due to COVID-19 pandemic examination of the final year students conducted in

				the month of October -November 2020 and the result declared in the last week of November 2020.The date of admission to higher education is extended up to 31/12/2020	the month of October -November 2020 and the result declared in the last week of November 2020.The date of admission to higher education is extended up to 31/12/2020
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[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Volleyball Competition (Boys)	Institution Level	33
Volleyball Competition (Girls)	Institution Level	39
Carrom Competition (Boys)	Institution Level	15
Carrom Competition (Girls)	Institution Level	10
Cricket Competition (Boys)	Institution Level	68
Cricket Competition (Girls)	Institution Level	70
Volleyball Competition	University Level	10

(Girls)		
Handball Competition (Boys)	University Level	12
Kabaddi Competition (Boys)	University Level	12
Annual Social Gathering	Institution Level	84
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For the year 2019-20, student council elections are banned by Government of Maharashtra and thus student council was not formed. For the overall development of students, college is practicing the participation of students through various college committees and appointed various students representatives. The student representatives from all classes are appointed on various bodies like IQAC, NSS, various departmental societies etc. Student representatives actively participated in all events organized by departments of both the faculties, cultural programmes and sports events. Departments of our college have their respective subject societies and President, Vice-president, Secretary and members are selected among the students. These students play a major role in various events like seminar competitions, study tours, field visits, guest lectures, rangoli competitions, debate competitions, group discussions and annual social gathering etc.. The college Principal and committee co-ordinators supervise the work assigned to student representatives. Student opinions are considered by college Principal for improvement in working of various committees and their activities.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Institution has registered Alumni Association. Registration number- Yavatmal/0000368/2018 Indira Gandhi Kala Mahavidyalaya, Ralegaon has registered Alumni Association formed during the academic session 2018-19. To create a top class alumni network that maintains a harmony between the alma mater and its alumni. To facilitate constant interaction with the alumni, maintain support mechanism for the alumni network and create a healthy relationship with the alumni. We intend to keep our alumni engaged in lifelong learning and development that involves keeping their knowledge and skills up to date. Alumni are engaged in development of college through their involvement in feedback mechanism, various committees and community services. College is supporting alumni for entrepreneurship and self-employment.

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

At our college, decentralization of various activities and participation of various stakeholders are involved in the management of all administrative, academics, co-curricular, extra-curricular and extension activities. For effective management of these activities, a mechanism for delegating authority and operational autonomy to all concerned is framed. 1. Principal level: the Management delegates all the academic and operational decisions based on policy in order to fulfill the vision and mission of the college. 2. Faculty level: faculty members are given representation in various committees/cells and allowed to conduct various programmes to showcase their abilities. They are encouraged to develop leadership skills by being in-charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct various activities such as departmental meetings, departmental societies programmes, industrial tours, etc. and to have tie up with industry and appointed as coordinator and convener for organizing seminars, workshops, conferences. 3. Student level: Students are motivated to take active part at various levels. Students are given opportunity as a member of various committees for effective management of events. In NSS, power is delegated to leaders volunteers and decentralization of work is done for the effective management of various activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our college is affiliated to Sant Gadge Baba Amravati University, Amravati. Curriculum for courses is decided by Board of Studies at the University level. The college takes feedback from various stakeholders on the curriculum and further steps are taken for the same. The revised curriculum received from University is communicated to concerned head of the departments and students.
Teaching and Learning	? The teaching schedule (Time Table) is prepared at the beginning of the session and is implemented. ? Teaching plans are prepared at beginning of the session. ICT and other teaching aids are employed in the teaching-learning process. ? Guest lectures of subject

experts are conducted for students. ? Learners performance is assessed through continuous evaluation process such as unit tests, assignments, seminars and projects. ? The Academic and Administrative Audit (Internal) is conducted by a committee. ? Promoted the faculty improvement through permitting faculty members to participate in refresher courses, orientation programs etc. ? Along with conventional chalk and talk method, various ICT methods like use of PowerPoint presentations, charts, models, video and animations are used for better understanding of the core concepts. ? All the departments of Science are equipped with LCD projectors. ? Group discussions are also a regular feature of teaching learning. ? Student seminars are also organized. ? During COVID-19 lockdown period, Online teaching-learning process was employed.

**Examination and Evaluation**

? During COVID-19 lockdown period, Online Unit Tests / Class tests were conducted. . ? Projects/ Assignments are given to students on recent developments in respective subject in particular the topics covered in the syllabus. ? Internal examinations and University examinations are conducted as per schedule and prompt paper settings and evaluation of answer script were done for even semesters at college level.

**Research and Development**

? The college has a College Research Committee that constantly encourages and guides the teachers to apply for grants. It also motivates non Ph.D. faculty members to upgrade their academic qualification. ? College Research Committees constantly making efforts to get recognition to more research laboratories for conducting research in various subjects and fields. ? The college encourages its faculty members to attend various symposia, conferences, workshops etc. ? College has conducted Workshop on "Intellectual Property Rights and Patent filling"

**Library, ICT and Physical Infrastructure / Instrumentation**

? The college has a well-stocked library having rich collection of reference Books. ? Library has OPAC search facility. ? Internet is available free of cost for students and

staff. ? It is also endowed with LIBMAN software. ? The library department also has CCTV camera and inverter facility. ? Seven well equipped laboratories and a library with free e-resources. ? Most of our departments have incorporated ICT in the regular teaching and learning process.

Human Resource Management

? The college has organized Environment and Scientific Awareness programmes to develop competent human resource. ? Provide favorable environment for their professional growth. ? All students societies encourages to participate in essay, debate, seminar, poster competitions etc. ? The college encourages and supports the teaching staff to attend refresher courses and orientation programmes of UGC-HRDC. ? During vacation and from time to time the faculty is given the training on the use of internet, computers, audio-visuals aids, multi-media etc. by in-house experts.

Industry Interaction / Collaboration

College has executed Memorandum of Understanding with Maharashtra Centre for Entrepreneurship Development, Yavatmal on date 01st Feb,2020 for motivating students to undergo entrepreneurship and Industrial training.

Admission of Students

? Student admission process is strictly followed as per rules framed by government and university. ? The institution provides detailed information of admission procedure through college prospectus (along with the rules and regulations). ? This ensures publicity for the admission seekers to various classes and courses. ? The complete admission process along with the schedule of form submission, fee structure and admission policy is displayed on the college notice-boards. ? The detailed schedule of admission process is displayed on notice board of the college, with intimations of changes, if any, from time to time. ? The alumni work like informal counselors during admission process. ? The institution forms a separate admission committee to ensure complete transparency in admission process. ? The committee prepares the detailed programme and schedule of admission procedure keeping in mind the

reservation policy. ? The admission committee constituted for each faculty is entrusted with the responsibility of monitoring the complete admission process. ? A detailed allotment of seats to various categories is done as per reservation policy of the government. and regulations of affiliating University received from time to time.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The Vision and Mission statement is uploaded on the institutional website. ? Further development strategies are also uploaded on the website. ? Notices regarding academics, administrative, co-curricular activities etc. are given online to various stakeholders.
Administration	Designed and implemented procedures and processes that provide detailed reports in an accurate, consistent, and timely manner regarding payroll, tax, fee, DCPS, salary grant, fee for both granted and no granted courses, student scholarship etc. use of respective web sites and general software MS Excel, MS office. ? Biometric attendance for all staff members. ? Correspondence with university, Joint Directors office and other offices is done through mails and Google forms
Finance and Accounts	The finance and accounts are maintained through the cash and ledger book as well as Talley software under the supervision of Chartered Accountant throughout the financial year.
Student Admission and Support	Student Admission is carried out through the college software in conjunction with the online support provision.
Examination	College examination record maintained in general software like MS Office and exam forms and others are maintained through University website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support



2019	Dr. V. L. Barde Mr. V. D. Samarth	Workshop On NAAC (New Framework), Quality Assurance strategy Developing Quality Culture in the HEI's on dated 26/11/2019	Degree College of Physical Education Amravati	1520
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	One Day Training Programme on ICT based (Google form and Google class room)	Nil	01/02/2020	01/02/2020	18	Nil
2020	MOOCs Awareness Programme	Nil	02/06/2020	09/06/2020	98	Nil
2020	NAAC Awareness Programme	Nil	23/05/2020	06/06/2020	129	Nil
2020	Nil	Orientation Programme for non-teaching	27/05/2020	27/05/2020	Nil	9
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
SWAYAM ARPIT Online Course	1	01/09/2019	31/12/2019	96
Refresher	1	04/10/2019	17/10/2019	12

Course				
Orientation Programme	2	24/06/2019	13/07/2019	18
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Nil

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>? Our Institution has an effective mechanism for auditing the accounts. ? The accounts of the college are audited by chartered accountant regularly as per the Government rules. ? Whenever there are additional expenses over and above the budget proposals, special sanction is taken from the Governing Body. ? External Auditor verifies all receipts expenses bills, payments of the Financial Year (FY). ? Internal and External audit are carried out once in a year. ? The Last external audit was done in 2020 and audit report was satisfactory.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC and Principal
Administrative	No	Nil	Yes	IQAC and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>• Parent – Teacher meet • Parent’s Feedback on Curriculum • Parent’s Feedback on Institution • Group Discussion</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>? Participation in various training programmes which are conducted by University. ? Participation in conferences, workshops and seminars. ? Computer</p>
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training for Non teaching staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal of college permanent affiliation submitted to parent university. 2. To enhance the quality of rural area students, the college had submitted proposals for recognition of research center in the subject of Mathematics. 3. Number of books in Library had been increased during the academic year. 4. The college has signed three MOU's during the academic year.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Health awareness hygiene maintain for the girls students (Stri Aarogyava Sakshamikaran Karyakram)	09/10/2020	09/10/2020	147	63
2. Social awareness and responsibilities about society on the occasion of International Women's Day	07/03/2020	07/03/2020	137	52
3. Womens Empowerment on the occasion of Savitribai Fule Bith Anniversary	03/01/2020	03/01/2020	118	58

4. Voter awareness programme	15/10/2019	15/10/2019	132	86
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• The need was felt that students from tribal community should be kept updated in terms of knowledge and skills for the use of non- conventional energy sources.</li> <li>• To fulfill these requirements, various guest lectures, quizzes, training programmes etc. are regularly organized throughout the year in the college by various departments.</li> <li>• Replacement of existing high watt tubelights by low watt LED or CFL bulbs.</li> <li>• In National level e-quiz competition, 912 students were participated.</li> <li>• Reduction in monthly electric bill of the college by optimum use of electric appliances.</li> <li>• Regular maintenance and repairing schedule was maintained to avoid the high expenses on electricity.</li> <li>• Low repairing and maintenance irrigation system was installed in the college garden.</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
1. Student	18/06/2019	During admission process the college authorities gives a brief introduction about the

		code of conduct to the newly admitted students. Throughout the academic session proper discipline among the students are inculcated so as to develop national integration. The code of conduct includes code of conduct for department, library, playgrounds, office and various activities.
2. Teacher	18/06/2019	At the beginning of academic session the chairperson of the institute remind about the duties, responsibilities and correlation among the staff members. Healthy atmosphere between teaching and nonteaching is best example for the overall development of the college. The code of conduct for teachers includes, professional ethics, role of teachers as parent, administrative and academic activities, etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	23
Sadbhavna Divas	20/08/2019	20/08/2019	85
Speech Competition on Patriotism and Nation Building	01/10/2019	01/10/2019	30
Mahatma Gandhi Lal Bahadur Shastri Birth Anniversary	02/10/2019	02/10/2019	89
Gandhi Vichar Sanskar Pariksha with collaboration Gandhi Research Foundation , Jalgaon	02/10/2019	02/10/2019	22
A.P. J. Abdul Kalam Birth Anniversary (Wachan Prerna Divas)	15/10/2019	15/10/2019	182

Sanvidhan Divas	26/11/2019	26/11/2019	93
Dr. Babasaheb Ambedkar death anniversary	06/12/2019	06/12/2019	129
Sant Gadge Baba Death Anniversary	20/12/2019	20/12/2019	56
Matrubhasha Din	22/02/2020	22/02/2020	53
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation 2. Plastic Free Campus 3. Swachata Mohim 4. Compost Preparation 5. Eco Friendly Holi

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

**Best Practice- 1 Awareness about Higher Education in the Tribal (Rural) Region.**  
**Goal and Objectives-**

- To increase the proportion of students from region in higher education.
- To create awareness about the higher education among rural and tribal students.
- To increase the enrollment of girls students from rural and tribal region in higher education.
- To decrease stagnation and drop out in higher education.
- To create awareness about various schemes of scholarships and concession in fees in the field of higher education.

**The context**

- To increase enrollment of rural and tribal students in the faculty of Science and Technology and Humanities.
- To offer academic platform and interface to the rural and tribal students.
- To bring the rural and tribal students of this region in national main stream of higher education.
- To help students of this region to access to various platforms of higher education at national and global level.
- To prepare and make available the database related to opportunities of higher education.

**The practice**

The following activities are taken by the college to widen the access of higher education to the rural and tribal students.

- Career counseling activities is undertaken to give the information about higher education to the student.
- The faculty visit and consult with the parents of higher secondary school students to address the need and significance of higher education.
- The information and awareness about various scholarships, free ships and other schemes of concession in fees is given to the students and their parents.
- The overall personality development of the students is upgraded by organizing Co-curricular, Extra-curricular and extension activities.

**Evidence of success:**

- Total number of students enrolled are 536 in academic session 2019-2020.
- The girls students enrolled are 323 in the academic session 2019-2020.
- Total number of students received scholarships and free ship in the academic session 2019-20 are 364.

**Sr. No. Community 2019-20**

Girls	Boys	1 SC	33	33	2 ST	66	60	3 OBC	167	94	4 OPEN	16	06	5 OTHER	41	20	TOTAL	323	213
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**Problems encountered and Resources required.**

- Student belongs to ST category facing residential problem.
- Students facing financial and transport problem.
- Limited seats are available in Government hostel.
- Delayed receipt of the scholarship.

**Best practice II: - Eco-Friendly Awareness amongst tribal and rural students**

**Goal and Objectives:**

- To create constructive and positive attitude among students about ecofriendly practices.
- To make aware students about ecofriendliness through celebrations of various festivals.
- To create awareness about conservation of natural resources through scientific and cultural activities.
- To change mind set of students to adopt eco-friendly practices in the students life during academic and social activities.
- To take green initiatives and campaigns for rural and tribal students.

**Context-**

- The college is very conscious about its responsibilities towards environment and taking many steps for the conservation of natural

resources. • The college is located in rural area with majority of tribal community and hence decided to create awareness and conduct green campaign about eco-friendliness in local public. • The rural and tribal community is celebrating festivals and traditional programmes by maintaining harmony with environment. These traditional methods are closely observed by volunteers of NSS and propagating these ideas with new generation. This point is taken into account by the college and college started propagating this concept among students through celebration of programmes or festivals by taking green initiatives scientifically. The Practice:- • Celebrated Ecofriendly holly by using natural dyes . • Biodiversity Study. • Plastic free campus • Swachata Maohim. • Wild life week awareness programme. • NSS has organized special camp in nearby village Raveri during 04th Feb. to 11th Feb. 2020. • Students are encourage to undertake vermicomposting of solid vest generated in the college campus under the leadership department of Zoology. • To maintain proper green zone in college campus tree plantation and conservation drive was conducted under the leadership of department of Botany. The water conservation methods such as drip irrigation in botanical garden and campus plantation has been installed. • The message of Eco friendliness and nature conservation was spread through Rangoli competition. • Expert talk on Importance of Snake and their biodiversity was arranged by department of Zoology. • The green audit of college campus was conducted for knowing green initiatives and ecofriendly practices adopted by the various departments of the college. Evidence of success:- • 133 numbers of students actively participated in tree plantation programme. • 60 numbers of students actively participated in the campus cleanliness activity. • 46 students biodiversity to observed wild life and natural biodiversity. Problems Encountered and Resources Required • The many students are from nearby villages and from economically weaker sections of the society and therefore can not afford sophisticated training. • The strength of girls students is higher than boys in our college and because of local social obstacles and belief girls students are reluctant in participation. Note:- The practice Contribution to environmental awareness /Protections is a healthy practice that all institutions can adopt Best practice III: - Awareness and Promotion of Use of Non-conventional Energy Sources in Tribal Region Goals Objectives: • To increase a scientific temper and awareness in the students from tribal community and develop in them logical thought process and present the marvels of Science and Technology. • To promote the use of non-conventional energy sources by facilitating flow of information to the students, teachers and general public. • To introduce practical application and recent advancements in order to strengthen theoretical knowledge for benefits of society. • To introduce certificate courses. • To organized various awareness and promotion programmes. Context- • The need was feel that students from tribal community should be kept updated with the technology using developing non- conventional energy sources. • To fulfilled this requirements various guest lectures, quiz, training programmes etc. are conducted throughout the year to keep students informed about the development in use of non-conventional energy sources The Practice • To fulfill this requirements various guest lectures, quiz, training programme etc. are regularly organized throughout the year in the college by various departments. • Replacement of existing high watt tube light by low watt LED or CFL bulbs. • Installation of low energy drip irrigation etc. Evidence of Success • In National level e-quiz competition 912 students participated. • Reduction in monthly electric bill of the college. • Low maintenance and repairing expenses on electrical lighting system. • Students and teachers have replaced tube lights by CFL at their home. • Low repairing and maintenance irrigation system installed in the college garden. Problems encountered and resource required • Installation of solar lighting system in college campus was not possible because of lack of grants and no subsidies from government department. • Rural population is reluctant in using non-conventional energy sources. • The parents of the students from tribal

community are not permitting their sons and daughters for outdoor training programmes. Best practice IV: - Awareness and Detection of Food Adulteration in Rural Area Goals Objectives • To identify popularly used brand of selected food products by the rural public. • To study buying practice of rural public related to the selected food products. • To measure the extent of awareness related to food adulteration among the selected group of rural public and students. • To measure the relationship between extent of awareness related to the food adulteration and their age, income and education. • To measure the adulteration in selected food product commonly used in the rural area through standard lab testing procedure. • To arrange workshops, guest lectures and adulteration detecting training programmes for the students and rural public. •

To conduct certificate course and quiz competition related to the food adulteration. Context- • It is observed that many food products are adulterate and sold in the rural area. • In Rural area it is a lack of awareness about food adulteration, detection techniques and its effect on the health, therefore, it was decided to create awareness among college students regarding this aspect and motivated them to create the awareness and educate the rural public. • To achieve this objective it was decided to impart training to students through the laboratories of Chemistry and Botany. The Practice • Department of Chemistry has conducted certificate course in food adulteration for students to create awareness and skilled development. • The e-quiz was also organized to know the level of awareness among students. • To motive students, certificate of participation were also distributed. • Frequent assignments, tests and evaluation are conducted during certificate course to improve their performers. Evidence of Success • 132 students are participated in certificate course. • 45 numbers of students participated in e-quiz. • 45 students have completed the course successfully. • Facility for detecting and testing for food adulteration is developed in the chemistry laboratory. Problems encountered and resource required • The students from the rural area have shown very less interest in this

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.igkmralegaon.org/Downloads/BEST%20PRACTICES.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness The distinctiveness of the college is to understand the educational problems of rural and tribal families, help them and suggest the probable solutions to improve the enrollment of their wards in higher education. In our college, both in Science and Technology as well as Humanities faculty students enrolled are belonging to rural and tribal communities. The IQAC of the college has studied and identified following problems of rural and tribal communities. 1. The tribal are even today under clutches of manifold superstitions, beliefs, wrong dogmas etc. 2. There is a lack of awareness regarding role and importance of higher education. 3. Many tribal families are poor and cannot afford expenses for sending their wards to institutions of higher education. This also leads to non-attendance and dropouts of students in college. 4. There is a lack of transportation and communication facility in many tribal areas. 5. In many tribal communities, parents give minimal importance to girls education due to social and economical limitations. Therefore, we have decided to change the tribal community mental setup, of looking at higher education through proper counseling and various programmes. The college through its IQAC is resolving the above mentioned problems of the rural and tribal community in following ways. 1. Eradication of superstitions, beliefs, etc. by organizing workshops, guest lectures and



exhibitions. 2. The role and importance of higher education is explained and discussed with the parents of rural and tribal students during admission, counseling and parents meet. 3. The college is motivating and helping the tribal and rural students for submitting their application for getting educational scholarship through various Government departments and other agencies. The college also allows students to pay the college fees in installments as desired by the students. The problem of student absenteeism and drop outs in higher education is delicately handled through Mentor-Mentee Scheme. 4. The college is making regular correspondence with state transport department located at Ralegaon for providing bus facilities as per college scheduled. The college also helping students to get admission in Government hostel located at Ralegaon. The communication belonging to rural and tribal area is done through class wise whats app media groups. 5. The college through its IQAC organizes various programmes focusing on gender equality, gender sensitization, BetiBachaoBetiPadhao, World Women's day for students and their parents. The college also gives equal opportunities to girl's students in games and sports, cultural activities, Youth Festivals, student tours, field visits, NSS activities, extension activities, etc. with counseling and consent of their parents. 6. The emphasis is on entrepreneurship in the area of local and traditional business and service sector, rather than pushing students to seek jobs. The college in collaboration with MCED (Maharashtra Center for Entrepreneurship Development) putting efforts in imparting entrepreneurship training and awareness about business opportunities. The college in co-ordination with Agriculture Technology Management Agency (ATMA), Dept. of Agriculture Govt. of Maharashtra motivating students to choose agriculture based employment and self-employment.

Provide the weblink of the institution

<http://www.igkmralegaon.org/Downloads/INSTITUTIONAL%20DISTICTIVENESS.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. Successful implementation of academic process. 2. To increase participation of students at University and National level programmes. 3. Student development and higher education assistance to students. 4. Improving placement of students. 5. Publishing Research papers with good Impact factors. 6. To start certificate courses to improve students employability and professional skills. 7. To start postgraduate courses in the faculty of Science and Technology and Humanities. 8. Organization of seminars/ conferences/ workshops etc. 9. Execution of Memorandum of Understanding with various organization for conducting collaborative activities. 10. To establish Tribal Welfare and Development Cell. 11. To conduct online examinations and evaluation process. 12. To prepare and submit research projects for funding. 13. To introduce revised version of Academic Diary and Course Files. 14. To improve the functioning of Incubation and Start up Cell. 15. To start the Research Guidance Centre in the faculty of Science and Technology.